

Blue Ridge Community and Technical College
Board of Governors Meeting
October 5, 2022, 11:30 am

Zoom Meeting ID: 820 1884 3689
Passcode: 481172

Blue Ridge Community and Technical College
13650 Apple Harvest Drive, Martinsburg, WV 25403

In attendance: Dr. Peter Checkovich, Jordan Allen, Elizabeth Brautigan, Brad Close, Stephanie Harvey, Dr. Apryl McDonough, Jim Rodgers, Dr. Bill Stubblefield, and Keith Unger.

Absent: Heather McIntyre

Guests: Josh Benton, Lisha Burks-Stewart, Laura Busey, Amber Butcher, Michael Byers, Anna Crawford, Kevin Cappello, Anna Crawford, Cindy Fritsch, Brett Gallagher, Anna Gavette, Kim Graves, Morgan Gower, Rachel LeGore, Cynthia Hull-Miller, Dr. Craig Miller, Kim Moss, Beth Jones, Megan Michael, Page Moore, Anne Myers, Jenny O'Neal, Mary Pearce, Taylor Reneau, Kristy Scarlata, Leslie See, Dr. Ann Shipway, Lacey Walp, and Sherri Williams.

Call to order: Stephanie Harvey, Chair, called the October 2022 meeting to order at 11:30 a.m.

Approval of the August 2022 Meeting Minutes: Dr. Bill Stubblefield made a motion to approve the minutes from the August 2022 Board meeting; Keith Unger seconded, and the motion passed unanimously.

President's Report: President Checkovich welcomed Jordan Allen, Student Representative, to the Board of Governors. Ms. Allen will serve on the Board during the 2022-2023 academic year.

President Checkovich presented the finalized WVCTCS funding formula, which emphasizes enrollment and degrees awarded. The metrics and value rates for Blue Ridge CTC were reviewed at length. The funding formula does not compare Blue Ridge CTC to other community and technical colleges. The formula compares the College to its previous metrics.

Implementation of the funding formula is contingent upon available funding and, if implemented, the formula will begin in fiscal year 2025. President Checkovich supports the formula.

Brad Close made a motion to approve the higher education funding formula as presented; Jim Rodgers seconded, and the motion passed unanimously.

Workforce and Engineering Technologies Report: Dr. Ann Slipway announced that a Higher Learning Commission (HLC) off-site evaluation is scheduled for the week of March 23, 2023. The HLC will visit the Blue Ridge CTC Technology Center and Hollywood Casino at Charles Town Races. The HLC evaluator will spend one full day at each location.

Dr. Shipway reported that the College has been awarded a new Benedum Grant for the ASCEND program. The ASCEND program is in partnership with the City University of New York and assists eligible students with tuition, fees, books, and incidental expenses.

Dr. Shipway introduced Amber Butcher, who is the Apprenticeship in Motion (AIM) Grant manager. Ms. Butcher provided an update on the grant. The AIM Grant is a federal grant that supports incumbent workers who are attending courses in STEM programs at Blue Ridge CTC. Eligible students must be participating in on-the-job training as well. The grant also offers funding for IT bootcamps and training for the employees of local business and industry. There are 132 students enrolled.

Dr. Shipway introduced Josh Benton and Kim Moss, who reported on internal customized training courses. These courses include fire extinguisher training and OSHA training. Mechatronics faculty are becoming certified OSHA trainers, which allows these faculty members to offer OSHA training. Another addition will be enhanced heavy equipment training.

Finance Report: Kristy Scarlata reported that the audit is complete and was submitted on time. Ms. Scarlata thanked the Finance team and everyone who assisted with the audit.

Ms. Scarlata presented the fiscal year 2022 year-end financial data. Comparison data from fiscal year 2021 were also presented. The College's financial position is strong.

Dr. Craig Miller spoke about comparison data regarding federal HEERF funding. Dr. Miller reviewed the financial forecast for fiscal year 2023 and fiscal year 2024. For fiscal year 2023, the cash is expected to grow. The fiscal year 2024 cash balance may decrease as the College will no longer be receiving the Covid relief funding.

Enrollment Report: Leslie See reported that fall enrollment is at 4,263 students, which is an increase over fall 2021. FTE is strong as well. In addition, new student enrollment increased fifteen-percent over last year. Many numbers are comparable to pre-Covid enrollment.

Adjournment: Jim Rodgers made a motion to adjourn the meeting at 12:47 p.m.; Dr. Bill Stubblefield seconded, and the motion passed unanimously.