### Blue Ridge Community and Technical College Policy of Nondiscrimination

Blue Ridge Community and Technical College is an Equal Opportunity Employer and an open admission institution. The College does not discriminate against applicants, students, employees, or participants on the basis of race, color, religion, sex, national origin, pregnancy, age, disability, genetic information, or past, current, or prospective service in the uniformed services or veteran status. Faculty, staff, students, and applicants are protected from retaliation for making complaints or assisting in investigations of discrimination. Blue Ridge CTC complies with all applicable federal, state, and local nondiscrimination and equal opportunity laws. This advertisement is for informational purposes only. Printed and/or electronic documents produced by the College do not constitute a contract, expressed or implied, between an applicant or student. For important information about the educational debt, earnings, and completion rates of students enrolled in Certificate Programs at Blue Ridge CTC, visit: www.blueridgectc.edu/GEinfo

The College complies with applicable Federal, State, and Local laws including the following: 20 USC 1681 et. seq., (Title IX of the Education Amendments of 1972); 29 USC 206(d) et seq., (Equal Pay Act of 1963, as amended) and 42 U.S.C. § 2000e-2 (Lilly Ledbetter Fair Pay Act); 29 USC 621, et seq., (Age Discrimination in Employment Act of 1967, as amended) and 42 USC §§ 6101-6107 (Age Discrimination Act of 1975); 29 USC 701 et seq., (Rehabilitation Act of 1973); 29 USC 791 et seq., (Rehabilitation Act of 1992); 38 USC 4301 et seq., (Uniform Services Employment and Reemployment Rights Act of 1994); 42 USC 1981 et seq., (Civil Rights Act of 1991); 42 USC 12101 et seq. (Americans with Disabilities Act of 1990-ADA); 42 USC 12101 et seq., (Americans with Disabilities Act Amendments Act of 2008); 42 USC 2000e(k) (Pregnancy Discrimination Act of 1978) and 42 USC §§ 2000gg-2000gg-6 (Pregnancy Workers Fairness Act of 2022); 42 USC 2000d-2000d-7, (Title VI of the Civil Rights Act of 1964, as amended); 42 USC 2000e et seq., (Title VII of the U.S. Civil Rights Act of 1964, as amended); 42 USC 2000ff et seq., (Genetic Information Nondiscrimination Act of 2008-GINA).

# **ADA Coordinator & 504** Coordinator

Aspen Monsma Student Development Coordinator 13650 Apple Harvest Drive Martinsburg, WV 25403 304.260.4380 ext. 2117 amonsma@blueridgectc.edu

# **EEO Coordinator**

Jaime Schmidt Human Resources Director 13650 Apple Harvest Drive Martinsburg, WV 25403 304.260.4380 ext. 2234 jschmidt@blueridgectc.edu

#### **Student Title IX Coordinator**

Aspen Monsma Student Development Coordinator 13650 Apple Harvest Drive Martinsburg, WV 25403 304.260.4380 ext. 2117 amonsma@blueridgectc.edu

# **Degree Programs**

Accounting Agribusiness Applied Laboratory Technician Applied Technology Applied UAS Technologies Baking and Board of Governors **Business Administration Business Operations** 

Catering and Hospitality Management Computer Network Engineering Technologies Criminal Justice: Criminology

Criminal Justice: Community Corrections Management Criminal Justice: Social Justice Criminal Justice: Strategic Studies Culinary Arts

Cyber Security Data Management Digital Media Specialist Early Childhood Specialist Education Electric Distribution Technology

Electric Utility Technology Engineering Technology Environmental Science Technician Food Service Retail Management Health Information Management Healthcare Professions

Heavy Equipment Technician Human Services

Information Technology Liberal Arts

Mechatronics Medical Assisting: Medical Assisting

Medical Assisting: Nursing Foundation Nursing

Medical Assisting: Rehabilitation Foundation

Occupational Development: Child Development Specialist Occupational Development: Advanced Home Health Aide Paralegal Studies Paramedic Physical Therapist Assisting Plastics Engineering Technology Social Sciences

Software Development Technical Studies Veterinary Technology

# **Certificate Programs**

Addiction Studies Agribusiness Applied Laboratory Technician Applied UAS Technologies Baking and Pastry Bookkeeping Business and Technology Business Operations Cisco Certified Network Associate Cisco Certified Network Professional Cloud Computing Communication Studies Community Corrections Specialist Computer Aided Design Computer Application Specialist Core Education Culinary Arts Data Management Digital Media Specialist Early Childhood Specialist Electric Distribution Technology Electrical Technician Environmental Science Technician Food Service Retail Management Information Security Instrumentation

Justice System Legal Office Assistant Machine Operator/Mechatronics Assistant Medical Assisting Medical Administrative Assisting Medical Coding Specialist Paramedicine Precision Machining Renewable Energy Systems Robotics Small Business Development Software Development Engineering Systems Networking Technical Studies Technology Systems Tourism and Hospitality Victim Advocacy Welding

## **Certification Programs**

Applied Laboratory Technician Skill Set Certificate Career Advancement Continuing Education Cisco CCDA

Cisco CCNA Cisco CCNP

CompTIA A+® Certification CompTIA Network+® Certification CompTIA Project+® Certification CompTIA Security® + Certification Dental Assisting Program EKG Technician Certification Program Emergency

Medical Responder

Emergency Medical Technician

IC3 (Internet and Computer Core Certification®)

MCSA (Microsoft® Certified Systems

Administrator)

Medical Billing and Coding Program MOS (Microsoft® Office Specialist) Pharmacy Technician Program

Phlebotomy Technician Program with Externship

## General Admission Requirements for Blue Ridge Community and Technical College

Students Seeking admission to Blue Ridge CTC as a degree seeking student must submit the following: (Please see College Catalog for specific information)

- 1) Application for Admission
- 2) GED or HS Diploma or TASC Assessment
- 3) ACT/SAT/Accuplacer Scores
- 4) High school or College Transcripts

Some programs have limited enrollment and require additional requirements for admission. Please visit the website at www.blueridgectc.edu or call 304.260.4380 for further information.