

Blue Ridge Community and Technical College
Board of Governors Meeting
October 4, 2023, 12:00 p.m.

Blue Ridge Community and Technical College Technology Center
13650 Apple Harvest Drive, Martinsburg, WV 25403

In attendance: Dr. Peter Checkovich, Brad Close, Grace Daiker, Stephanie Harvey, Rebecca Lewis, Heather McIntyre, Jim Rodgers, Natasha Sclaro, and Dr. Bill Stubblefield.

Absent: Keith Unger

Guests: Chris Baer, Jenn Barrett-Smith, Sarah Beard, Janet Branch, Richard Brown, Blythe Burner, Mike Byers, Laura Busey, Amber Butcher, Kevin Cappello, Adam Emmons, Brett Gallagher, Anna Gavette, Colin Graham, Sky Grant, Kim Graves, Joel Heslop, Ken Hite, Cynthia Hull-Miller, Beth Jones, Rachel LeGore, Megan Michael, Dr. Craig Miller, Page Moore, Kim Moss, Anne Myers, Jenny O'Neil, Taylor Reneau, Kristy Scarlata, Jaime Schmidt, Leslie See, Dr. William Shipley, Vickie Wiles

Call to order: Heather McIntyre, Chair, called the October 2023 meeting to order at 12:01 p.m.

Approval of the August 2023 Meeting Minutes: Jim Rodgers made a motion to approve the minutes from the August 2023 Board meeting; Stephanie Harvey seconded, and the motion passed unanimously.

President's Report: President Checkovich began his report by welcoming Rebecca Lewis, the new faculty Board representative, and Natasha Sclaro, the new staff Board representative.

President Checkovich continued with the *In the Media* report, during which he presented media pertaining to the College.

President Checkovich spoke about two recent Blue Ridge CTC graduates who were recognized by their employer, the Berkeley County Commission. Both students participated in the Jobs & Hope program while attending Blue Ridge CTC.

President Checkovich reported that the West Virginia Community and Technical College System (WVCTCS) held its annual Workforce Development meeting at the College in September. The meeting was well attended and the WVCTCS was very complimentary of the College.

President Checkovich announced that the College was awarded a new federal grant titled *WORC 5*. Dr. Ann Shipway and Cindi Hull-Miller spoke about the grant. The *WORC 5* grant requires the College to train at least 225 eligible students, including at least 30 Recovery Coach Professionals who will assist those in recovery. In addition, this grant will enable the College to continue its successful Job Scholars program.

Dr. Ann Shipway spoke about the Tourism project, which is in collaboration with the West Virginia Department of Tourism and the WVCTCS. The College received federal funding to establish corporate tourism training and a tourism certificate. The training and courses will consist of virtual course modules, which, upon completion, students will receive a digital badge for each course completed.

The tourism courses will be available to anyone interested at no cost, with the first course beginning on November 1, 2023. A sample podcast with President Checkovich and the West Virginia Department of Tourism was shared with the Board.

Dr. Ann Shipway reported on the new welding lab in Morgan County. The contractor has been determined and additional estimates are being obtained. The project completion goal is fall of 2024.

Leslie See introduced and congratulated Blythe Burner, Nursing Program Director, and the Blue Ridge CTC Nursing faculty on their recent ACEN accreditation, which is effective through 2028. There are currently 110 students in the Nursing program and there is potential to grow to 140 students. The most recent NCLEX Next Gen pass rate was 100%.

Leslie See introduced and recognized Colin Graham, EMS faculty, for improving the EMS/Paramedicine program accreditation process. The recent site visit went well and the accreditation cycle will be completed in July 2024. Feedback from the accreditors is positive and no violations were found. Mr. Graham also launched an A-EMT program in four counties. Enrollment has grown significantly and 28 paramedics will graduate in December 2023. The Paramedic certification pass rate is 100%. The average national pass rate at 60%.

Enrollment Report: Ms. Leslie See reported that fall 2023 enrollment increased 46 students when compared with this time last year. Total enrollment is 4,317 students, which represents an increase of 6.2% over fall of 2022. Enrollment is growing and strong.

Finance Report: Kristy Scarlata announced that the audit is complete and has been submitted to the State. Ms. Scarlata thanked the Finance team and all who assisted during the audit.

Ms. Scarlata presented the fiscal year 2023 year-end financial data. Comparison data from fiscal year 2022 and previous fiscal years were also presented. The College's financial position is strong.

Adjournment:

Dr. Bill Stubblefield made a motion to adjourn the meeting at 1:57 p.m.; Stephanie Harvey seconded, and the motion passed unanimously.

Respectfully Submitted,

Megan Michael, Liaison to the Board of Governors and Recording Secretary