

Blue Ridge Community and Technical College
Board of Governors Meeting
May 11, 2022, 11:30 am

Zoom Meeting:
<https://brctc.zoom.us/j/88216268414?pwd=Y3lUdlhFTSt2KzNjOXNES3VITnVydz09>

Blue Ridge Community and Technical College
13650 Apple Harvest Drive, Martinsburg, WV 25403

In attendance: Dr. Peter Checkovich, Elizabeth Brautigan, Brad Close, Stephanie Harvey, Dr. Apryl McDonough, Heather McIntyre, Jim Rodgers, Dr. Bill Stubblefield, Keith Unger, and Donovan Zook.

Guests: Dr. Jennifer Barrett-Smith, Leeara Barron, Lisha Burks, Laura Busey, Amber Butcher, Michael Byers, Kevin Cappello, Adam Emmons, Cindy Fritsch, Morgan Gower, Rachel LeGore, Cynthia Hull-Miller, Kim Moss, Beth Jones, Megan Michael, Anne Myers, Kay Ogilvie, Jenny O’Neal, Mary Pearce, Duane Roberson, Leslie See, Dr. William Shipley, and Kelcie Springer.

Call to Order: Stephanie Harvey, Chair, called the May 2022 meeting to order at 11:31 a.m.

Approval of the April 2022 Meeting Minutes: Brad Close made a motion to approve the minutes from the April 2022 Board meeting; Dr. April McDonough seconded, and the motion passed unanimously.

President’s Report: President Checkovich presented his *In the Media* report, highlighting articles and advertisements pertaining to the College. During the President’s Report, Kay Ogilvie, Cyber Security Program Coordinator, spoke about the College’s designation as a Center of Academic Excellence (CAE) through 2027. Blue Ridge CTC is one of 400 colleges nationwide, and the only community and technical College in West Virginia, to earn this designation.

President Checkovich continued his report with an announcement about the new Foundation donation from Volvo. Anne Myers, Stephanie Harvey, Laura Busey, and several other Blue Ridge CTC representatives visited Volvo to accept the donation. The group was able to tour the facility and speak with employees, who were complimentary of Blue Ridge CTC.

President Checkovich spoke about the Headquarters patio expansion project. Several photographs were shared with the Board. This project will provide additional outdoor space for students and will help mitigate Covid-19 transmission.

Finance Report: Beth Jones presented the College’s fiscal year 2022 third-quarter financial statements. Comparison data from the third-quarter of fiscal year 2021 were presented as well.

The group discussed cash on hand from the HEERF Federal Grants. President Checkovich reviewed multiple projects that are underway to enhance infrastructure and reduce the transmission of Covid-19.

Program Reviews: Laura Busey presented seven program reviews during the April 2022 Board meeting. Program reviews occur every five years and are submitted to the West Virginia Community and Technical College System for approval, following Board approval. The College is recommending that all programs continue.

Current program reviews are as follows.

1. Baking and Pastry Certificate and Associate of Applied Science;
2. Business Operations Associate of Applied Science;
3. Cisco Certified Network Professional Certificate of Applied Science;
4. Computer Network Engineering Technologies Associate of Applied Science;
5. Criminal Justice Certificate and Associate of Applied Science;
6. Food Service Retail Management Certificate and Associate of Applied Science;
7. Liberal Arts Associate of Arts.

Jim Rodgers made a motion to approve the seven program reviews listed above; Dr. Bill Stubblefield seconded, and the motion passed unanimously.

Adjournment:

Brad Close made a motion to adjourn the meeting at 12:10 p.m.; Jim Rodgers seconded, and the motion passed unanimously.