

**Blue Ridge Community and Technical College**  
**Board of Governors Meeting**  
*June 2, 2021, 11:30 am*

Microsoft Teams Meeting

*Blue Ridge Community and Technical College*  
*13650 Apple Harvest Drive, Martinsburg, WV 25403*

*In attendance:* Dr. Peter Checkovich, Brad Close, Stephanie Harvey, Dr. Apryl McDonough, Heather McIntyre, Jim Rodgers, Kelly Shurnitski, Dr. Bill Stubblefield, and Keith Unger.

*Guests:* Dr. Jennifer Barrett-Smith, Leeara Barron, Adam Bridendolph, Laura Busey, Michael Byers, Kevin Cappello, Dr. Todd Cimino-Johnson, Cynthia Fritsch, Brett Gallagher, Morgan Gower, Cynthia Hull-Miller, Michele Morrison, Dr. K. Page Moore, Kim Moss, Beth Jones, Rachel LeGore, Megan Michael, Dr. Craig Miller, Anne Myers, Virginia O'Neal, Duane Roberson, Kristy Scarlata, Natasha Scolaro, Leslie See, Dr. Ann Shipway, and Lacey Walp.

*Call to order:* Stephanie Harvey, Chair, called the June 2021 meeting to order at 11:36 a.m.

*Election of Board Officers:* Keith Unger nominated Stephanie Harvey to serve as Chair of the Board, and Heather Morgan-McIntyre to serve as Vice-chair of the Board, for the 2021-2022 academic year. No other nominations were received.

Jim Rodgers made a motion to close the 2021-2022 nominations and for Stephanie Harvey to serve as Chair of the Board, and Heather Morgan-McIntyre to serve as Vice-chair of the Board, during the 2021-2022 academic year; Dr. Apryl McDonough seconded, and the motion passed unanimously.

*Approval of the May 2021 Meeting Minutes:* Jim Rodgers made a motion to approve the minutes from the May 2021 Board meeting; Dr. Bill Stubblefield seconded, and the motion passed unanimously.

*2021-2022 Academic Year Meeting Dates:* The Board adopted the following meeting schedule for the 2021-2022 academic year:

- August 4, 2021
- September 1, 2021
- November 3, 2021
- December 1, 2021
- February 2, 2022
- April 6, 2022
- May 11, 2022 (optional for legislative discussion)
- June 1, 2022

*President's Report:* President Checkovich presented his *In the Media* report, during which he reviewed media articles and advertisements pertaining to the College. President Checkovich highlighted articles on the Agribusiness program and the WORC grant.

*Workforce and Engineering Technologies Report:* Dr. Ann Shipway reported that the Culinary Academy is developing a new certificate program in Culinary Wellness. The goal of the program is for students and industry professionals to become more aware of cooking for health and dietary restrictions.

Dr. Shipway spoke about the greenhouse at the Headquarters building, which is producing high-quality food items for use in the Bruin Cafes and the food truck.

Dr. Shipway mentioned that the Culinary Academy would be offering two new Master Chef Classes. Chef Steve Weiss will be offering a bread class and Chef Miriam Conroy will be offering a pasta class. Advertising is forthcoming.

Dr. Shipway announced that Blue Ridge CTC has been named Business Partner of the Year by the Morgan County Partnership. A virtual ceremony was held on May 28, 2021. Cindi Hull-Miller and Tracy Truax attended and accepted the award.

Stephanie Harvey commended Dr. Shipway and the College for the creativity in determining community needs.

*Enrollment Management Report:* Leslie See announced that the drive-through graduation ceremony would take place on Friday, June 4, 2021, at 5:30 p.m. Ms. See continued her report with an update on enrollment. Summer 2021 enrollment increased by 36 students over last year. FTE increased as well.

Ms. See provided a report on the COVID vaccination clinics held at the College, of which 128 employees participated. A survey was recently conducted and there were 120 respondents. Of the 120 responses, approximately 87% were vaccinated.

The College will host an additional vaccine clinic on June 23, 2021, in partnership with the White House and Giant/Martin's Pharmacy. This clinic is open to the public and the goal is to reach 200 people. Both the Pfizer vaccine and the Johnson and Johnson vaccine will be available. The White House will make an announcement at 1:15 p.m. today.

*PSUT Report:* Dr. Craig Miller recognized two employees who recently completed their doctorate degrees.

Dr. K. Page Moore completed her doctorate degree in Community College Leadership at Old Dominion University. Dr. Moore's dissertation is titled *The Role of Community College Faculty in Encouraging Student Enrollment Following Dual Enrollment Participation*.

Dr. Todd Cimino-Johnson recently completed his doctorate degree in Community College Leadership at Old Dominion University. Dr. Cimino-Johnson's dissertation is titled *Narratives from Appalachia: The Current Stories of LGBTQ Community College Students*.

Dr. Craig Miller introduced Dr. Kathy Cox, who spoke about a grant the College received from the West Virginia Humanities. The grant will allow the College will host a series of events to celebrate African-American women in history.

These events will include the performance of *Ain't I a Woman* to pay homage to Sojourner Truth, Zora Neale Hurston, Clementine Hunter, and Fannie Lou Hamer, as well as African-American musicians and composers. The virtual event will take place on September 1, 2021.

Dr. Craig Miller recognized the E-Learning Department for their hard work during the pandemic. He thanked Amanda Burnell, Brett Gallagher, and Sara Shade.

*Adjournment:* Jim Rodgers made a motion to adjourn the meeting at 12:53 p.m.; Dr. Apryl McDonough seconded, and the motion passed unanimously.