



Blue Ridge Community and Technical College Physical Therapist Assistant Program Clinical Instructor's Information



Goals & Objectives

- * Describe The PTA Program
- * Explain The Roles & Responsibilities of the “Clinical Instructor (CI)”
- * Reviewing PTA clinical paperwork
- * Review BRCTC’s clinical education policies
- * What to do if there is a problem.

PTA Coursework

Physical therapist assistant program is as follows:

- * Clinical 560 hrs.

These are minimum hours and are exceeded as necessary to achieve the required proficiency.

Clinical Instructor's Roles

- * Role Model – fulfilled by open communication, trust, feedback, support for learning process
- * Resource – provide knowledge from a fund of field experience not available to student
- * Supervisor – Oversee treatment, evaluate skill and knowledge level
- * Coach – Cheer success, encourage improvement, provides guidance for positive patient care.

Clinical Instructor's Should

- * Have great expectations for the student's future
- * Have patience with the current learning process
- * Look for opportunities to enhance learning
- * Enrich with their diverse viewpoint
- * Reinforce classroom and national expectations

Blue Ridge CTC Should

- * Set clear clinical expectations of the student
- * Set appropriate limits BEFORE the experience
- * Provide training to CI's
- * Provide training to students in a secure setting
- * Support CI's to develop students
- * Evaluate Clinical Sites Periodically

Students Required Items During Clinical Rotations

- * Dress code- individually set by each clinical site. If not specific: Professional attire is expected to include:
 - * Polo-type shirt, identification badge, dress pants and closed-toes shoes.
 - * A student with personal hygiene problems will NOT be tolerated.
- * Clinic notebook
- * Student summary of clinical experience (See picture next slide)

Student Summary of Clinical Experience

Physical Therapist Assistant Program

13650 Apple Harvest Dr.
Martinsburg, WV 25403
Telephone 304-260-4380 x 3313
Fax 304-260-1296
Email: pthedy@bhueridgectc.edu

STUDENT SUMMARY OF THE CLINICAL EXPERIENCE

Student _____ Date _____

Facility _____ CI _____

QUESTIONS	YES	NO	PLEASE EXPLAIN
1. I was academically prepared for this assignment -			
2. The materials and description of this affiliation were complete and explained to me in a timely manner.			
3. I was confident when I first introduced myself to my clinical instructor.			
4. I had a clear understanding of my role & responsibilities in the clinic after the orientation with my clinical instructor.			
5. I was able to discuss my goals and objectives for this assignment with my clinical instructor.			
6. I understood my clinical Instructor's expectations.			
7. My clinical instructor and I had an established method of communication.			
8. I felt at ease to ask my clinical instructor questions, request assistance, and ask for more responsibility.			
9. The department's emergency procedures were explained to me before patient contact.			
10. The department's design, personnel, and equipment location were explained to me in a timely manner.			

Site Evaluation

The student is responsible for completing this form and signing it.

Paperwork for CI to complete for Clinical Rotations

- * CI summary of clinical experience
- * Student Clinical Performance Evaluation
(see following slides for pictures of both)

CI summary of clinical experience

Blue Ridge Physical Therapist Assistant Program
Clinical Instructor Summary of the Clinical Experience with _____ Student
CI _____ Date _____
Please Print

INQUIRIES	YES	NO	COMMENTS – Please feel free to use back of page
The Clinical coordinator provided pertinent information for this rotation (Student packet with introduction, goals/objectives, student evaluation information).			
I had a clear understanding of my role & responsibilities as a Clinical Instructor before the student arrived.			
I have a clear understanding of the role of a PTA.			
I understood the goals for the rotation and discussed them with the student.			
My student and I had an established <u>method</u> of communication.			
My student and I had specific times to get together and discuss events/concerns.			
I provided constructive feedback, both positive and negative, on a regular basis.			
I demonstrated/discussed Safety (good body mechanics, clinical equipment safety, hand washing).			
I demonstrated/discussed how to follow the Plan of Care.			
I demonstrated techniques to the student and asked the student to demonstrate techniques to me.			
By the end of the rotation, I directed the student to perform assigned techniques, then report to me on the outcome.			
I demonstrated Professional Behaviors and discussed this topic with the student.			
I demonstrated/discussed the need for constant research and study of relevant material.			
I modeled my thinking for clinical decision making.			
I was able to contact the Clinical Coordinator if needed and my concerns were addressed in a timely manner.			
Is there anything we can do to assist you as a Clinical Instructor?			

COMMENTS: Site examples or definitive statements of positive aspects or areas of concern that have not been addressed in this summary. Feel free to express your feelings, both positive and concerned, with the Blue Ridge CTC Physical Therapist Assistant Program. **You may use the back of this sheet if necessary**

CI Signature _____ Date _____

Student Clinical Performance Evaluation

Fall 3 week rotation

Blue Ridge, CTC Physical Therapist Assistant Program
FALL ROTATION - STUDENT CLINICAL PERFORMANCE EVALUATION

Student _____ Date: _____

Please check yes or no to the individual questions within each category, comment on the student's performance and then subjectively mark the category scale for the student's performance. In your summation at the end of the form, please provide the student with suggestions for their continuing development.

SAFETY:

Exercises patient safety procedures (safety belt, w/c locks, guards pt.)	Yes	No
Checks & rechecks patient response during modality use	Yes	No
Uses proper body mechanics for lifting, positioning, and guarding patient	Yes	No
Uses proper body mechanics during modality application	Yes	No
Uses proper infection control techniques (hand-washing, gloves)	Yes	No
Practices clinical safety (equipment, wheelchair placement)	Yes	No

Comments: _____

1 2 3 4 5
Unsure Entry Level

FOLLOWING THE PLAN OF CARE:

Reads chart, consults CI, prepares work area/ equipment	Yes	No
Prepares patient properly (introduction, explanation, positioning, drape)	Yes	No
Identifies parameters (hot pack size, modality intensity, rx area)	Yes	No
Applies modalities correctly	Yes	No
Performs accurate data collection (MMT, goniometry, pt. observation)	Yes	No
Follows logical sequencing of treatment program	Yes	No
Recognizes wanted/unwanted patient response during modality application	Yes	No
Adjust parameters according to patient response during modality application	Yes	No

Comments: _____

1 2 3 4 5
Unprepared Entry Level

COMMUNICATION:

Did student contact you exactly one week prior to rotation?	Yes	No
Listens attentively	Yes	No
Asks questions to aid learning	Yes	No
Instructs patient in modality application using appropriate terminology	Yes	No
Explains modality indications & outcomes to patient using appropriate terminology	Yes	No
Assesses patient response using appropriate questions	Yes	No
Communicates results of treatment session to CI using appropriate terms	Yes	No
Writes legible, organized notes, using correct terminology, mechanics	Yes	No
Records/reports modality treatment results accurately	Yes	No
Completes notes within reasonable time period	Yes	No

Comments: _____

1 2 3 4 5
Novice Entry level

Both spring and summer 5 week rotations

BLUE RIDGE CTC PHYSICAL THERAPIST ASSISTANT PROGRAM

STUDENT CLINICAL PERFORMANCE EVALUATION*

STUDENT _____

CLINICAL FACILITY _____

TYPE OF CLINICAL EXPERIENCE _____

DATES _____

COURSE NUMBER _____

CENTER COORDINATOR _____

CLINICAL INSTRUCTOR(S) _____

IS CI CREDENTIALLED THROUGH APTA? _____ YES _____ NO

DOES CI HAVE ADVANCED SKILL CERTIFICATION? _____ YES _____ NO

IN WHAT? _____

DAYS ABSENT _____ REASON _____

WERE DAYS MADE UP? _____ YES _____ NO _____ HOW MANY?

*Adapted from "New England Consortium Physical Therapy Student Performance Evaluation"

CI's Roles & Responsibilities at beginning of rotation

- * Present a “Professional” appearance and attitude
- * Introduction to include staff and equipment before the first patient/client if possible.
- * Ask the student what they expect to achieve during their rotation.
- * Familiarize yourself with where the student is in their studies.

CI's Roles & Responsibilities

- * Patient documentation may be completed by the student only under the direct supervision of the CI and requires the signatures of both the student and the CI. You are still ultimately responsible for all of the patient care rendered.
- * At the end of the rotation make sure all paperwork has been completed.

BRCTC's PTA Clinical Policies and Procedures

Clinical Agreement P&P

Clinical Agreement Policy and Procedure

Policy: Written agreements for clinical education delineate the responsibilities of both the college and clinical affiliate and help ensure a quality educational experience for students. The existence of an agreement does not create a right or obligation for placement for a specific student or rotation.

Procedure:

1. Clinical agreements (Appendix C) will specify the rights and responsibilities of the College; rights and responsibilities of the clinical faculty; responsibility for patient care; responsibility for evaluation and supervision of students.
2. The Clinical Coordinator will initiate and monitor the clinical agreement process when a new clinical site is identified.
3. Annual letters of review will be sent to all clinical facilities to ensure accuracy and identify changes in facility circumstances.
4. An updated certificate of insurance will be mailed to all clinical affiliates at the start of the state fiscal year.
5. A database will be maintained to identify clinical facilities for which a signed agreement is in place.
6. Students will be assigned only to clinical affiliates for which a signed agreement is in place.

Clinical Assignment P&P

Clinical Assignment Policy and Procedure

Policy: The PTA curriculum will prepare students to work in a variety of physical therapy settings. Facilities used for clinical assignments throughout the program will include outpatient clinics, acute care and rehabilitation hospitals, long-term care facilities, and home health agencies.

Procedure:

1. Each student will have one full-time inpatient rotation (skilled nursing facility, acute hospital, or acute inpatient rehabilitation center), one full-time outpatient rotation, and one full-time rotation in the “other” category (including: home health, specialty clinics, and other locations not previously assigned).
2. Student preferences are considered in the assignment process, but the Clinical Coordinator makes the final decision.
3. Students will not be assigned to a facility where they previously worked or volunteered, or where they would be supervised by a therapist or assistant who was a previous supervisor.

Requirements for Clinical Placement

Requirements for Clinical Placement

Immunization Policy: In-patient and long term care clinical affiliates are required by other agencies to reduce the risk of infection to patients through immunization of employees. Students who wish to affiliate with those clinical sites must also provide evidence of immunization of the following disorders:

1. Measles, mumps, rubella, and varicella (chickenpox) through immunization records or documented proof of positive titer. Date of most recent Polio booster must also be provided.
2. Hepatitis B virus through immunization records or documented proof of positive titer. Students may refuse vaccination by signing the "Hepatitis B Vaccination Declination Form."
3. Tetanus, diphtheria, and pertussis through immunization records. If a tetanus booster has not been administered within the past two years, then the T-dap vaccine will be required.

Students who refuse to provide proof of immunization will not be eligible for placement in clinical courses and cannot complete the requirements for the PTA degree.

Additional requirements

In addition to the required immunizations, the student will also provide proof of:

1. Negative tuberculin test. If no prior PPD, then two TST (14-Day Tuberculin Skin Tests) initially, followed by documentation of an annual negative PPD. If positive PPD, then chest x-ray will be required with documentation of successful treatment.
2. Current health provider class CPR card
3. Negative drug screen
4. Criminal background check
5. Completed student's notice of reportable conditions

Students who refuse to provide documentation of negative tuberculin test, CPR training, criminal background, negative drug screen, and reportable conditions will not be eligible for placement in the clinical courses that are part of the curriculum and cannot complete the requirements for the PTA degree

Clinical Faculty P&P

Clinical Faculty Policy and Procedure

Policy: Clinical Faculty will be currently licensed physical therapists or physical therapist assistants with a minimum of one year of clinical experience.

Procedure:

1. The clinical faculty will appoint a Coordinator of clinical Education (CCE) to work with the Blue Ridge CTC Clinical coordinator in scheduling the student affiliations, administering the Clinical Education program goals.
2. The CCE will oversee the Clinical Instructor's supervision of the assigned student.
3. The Clinical Instructor (CI) will direct and supervise the student in activities designed to meet the goals of the rotation.
4. The CI will evaluate the student's performance using the forms provided by the program.
5. The Clinical Coordinator will determine the final grade for the clinical rotation.
6. If any clinical site assigns a CI who does NOT have a minimum of one year of clinical experience, the Clinical Coordinator will contact the CCE and the CI to request an immediate change of CI. If no other CI is available, then the Clinical Coordinator will assign an alternate clinical site.

What Happens If Something
Goes Wrong?

If You Have a Problem Student

- * Problems with a skill or behavior are documented on the evaluation forms
- * Late for rotation, sloppily dressed, etc., should be addressed in the Professionalism/Attitude section of the Student Clinical Performance Evaluation Form
- * Major problems such as actions that endanger the patient or student, contact the Clinical Coordinator, Brandy Bartley

All above items should be DOCUMENTED on the Student Clinical Performance Evaluation.

If You Have a Problem Student

Questions about overall clinical competency should be addressed via evaluation forms for each instance and by calling the PTA Clinical Coordinator (**Brandy Bartley**) at cell # 231-373-9322 or the PTA Program Coordinator (**Dr. Chrystal McDonald**) at 304-260-4380 ext. 3408.

Questions or concerns?

Hint*- write these and keep in a safe place

Should you have any questions or concerns you are welcome to contact:

- * PTA Clinical Coordinator (**Brandy Bartley**)
231-373-9322 or via email
bbartley@blueridgectc.edu
- * Program Coordinator (**Dr. Chrystal McDonald**)
304-260-4380 ext. 3408 or via email at
cmcdonal@blueridgectc.edu

Thank You!

**On behalf of the Blue Ridge
Community & Technical College PTA
program, we would like to thank you
for taking your time to participate in
this vital role for our students.**

Quiz

1. *What paperwork MUST be completed and signed by CI at the end of Clinical Rotation?*
 1. Graduation survey
 2. Student Clinical Performance Evaluation and CI Summary of Clinical Experience
 3. CI Abbreviated Resume and Student Clinical Performance Evaluation

Quiz

2. To Qualify as a clinical instructor for our PTA program, how many years of experience **MUST** you have?
 1. 6 months
 2. 2 years
 3. 1 year
 4. No specified amount

Quiz

3. *Can a student be assigned to a facility where they previously worked or volunteered, or where they would be supervised by a therapist or assistant who was a previous supervisor?*
1. Yes
 2. No

Quiz

4. What is the minimum number of clinical hours needed to complete this program?
 1. 700
 2. 350
 3. 650
 4. 560

Quiz

5. If you have any questions or concerns regarding the Clinical education experience, list below the name and phone number of who you would contact?
