



ADMISSION PROCESS *for*

BlueRidge

COMMUNITY AND
TECHNICAL COLLEGE

Complete your **ADMISSION** to Blue Ridge CTC in four easy steps!

FAFSA

School Code: 039573

TO RECEIVE FINANCIAL AID:
Complete or update the Free
Application for Federal Student Aid
(FAFSA) at www.fafsa.gov

Campus Locations

Main Campus

13650 Apple Harvest Drive
Martinsburg, WV 25403

Technology Center

5550 Winchester Avenue
Martinsburg, WV 25405

Morgan County

109 War Memorial Drive
Berkeley Springs, WV 25411

www.BlueRidgeCTC.edu
304.260.4380

Blue Ridge Community and Technical College provides opportunity to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, sex, sexual preference, religion, age, national origin, sexual orientation, marital or parental status, familial status, veteran status, or disability.

1

APPLY

Apply for admissions and pay your \$25.00 application fee by visiting our website at www.blueridgectc.edu

2

REQUEST TRANSCRIPT

If you have graduated from high school or an accredited homeschool program, **request that your transcript be mailed or electronically sent to Blue Ridge CTC.** If you completed the GED or TASC, please send official test scores to Blue Ridge CTC.

If you completed a non-accredited homeschool program, please contact Admissions to determine what documents are needed. Don't worry – we can still serve you.

If you have **previously taken any college classes,** submit a request for official transcripts to the Registrars of all institutions attended. Upon review, you may be required to submit course syllabi for evaluation.

3

REQUEST TEST SCORES

If you've taken the ACT, SAT, or similar test within the past year, **request your official test scores be sent directly to Blue Ridge CTC's Admission's Office.** Or, if you have taken a math or English class at another college, make sure that **college transcript is sent to Blue Ridge CTC.** Otherwise, take our Placement Test (Accuplacer) on our dime to see which math and/or English class you may take.

Register for testing at www.blueridgectc.edu/examregistration.

4

NEW STUDENT ORIENTATION

Complete New Student Orientation! Once admitted, you will be sent a notice giving you the option to complete New Student Orientation Virtually or In-Person. Registration for classes occurs upon completion of New Student Orientation.