



# West Virginia Invests Grant Program

## Community Service Form

Students who receive the West Virginia Invests Grant must complete two hours of community service approved by the institution during the term in which funds are received. Visit [wvinvests.org](http://wvinvests.org) for more information.

- Community Service hours completed before or after the term do not count toward the two-hour requirement.
- Failure to complete and document the completion of the community service requirement may result in cancelation of the award for the term awarded and the student becoming ineligible for the WV Invests Grant.

**This form must be completed and signed by the student then signed off by the organization the student is completing community service with. Once completed and signed, submit to the financial aid office at your institution.**

### TO BE COMPLETED BY THE STUDENT:

_____	_____	_____
Last Name	First Name	Student ID
_____	_____	_____
E-mail	Phone Number	
_____	_____	_____
College Name	Date(s) of Service	
_____	_____	_____
Organization	Organization Contact Person	
_____	_____	_____
Organization Contact E-mail	Organization Contact Phone Number	
_____	_____	_____
Organization Address		
Detail the activity/event and your role: _____		
_____		
_____		

By signing below, I verify I completed \_\_\_\_\_ hours of unpaid community service as listed above and it meets the institution's guidelines for community service.

\_\_\_\_\_  
Student Signature

### TO BE COMPLETED BY ORGANIZATION CONTACT PERSON:

I certify the student listed on this form performed the above activities for the hours reported at my organization.

\_\_\_\_\_  
Organization Contact Signature

### TO BE COMPLETED BY COLLEGE:

\_\_\_\_\_  
College Representative Signature

\_\_\_\_\_  
Approved by College (date)