



Name: \_\_\_\_\_  
My Student ID: \_\_\_\_\_  
BRIDGE Password \_\_\_\_\_  
My Security Question \_\_\_\_\_  
My Security Answer \_\_\_\_\_  
Email \_\_\_\_\_@my.blueridgectc.edu  
Email password \_\_\_\_\_  
Blackboard username \_\_\_\_\_  
Blackboard password \_\_\_\_\_

## *How to Use....***BRIDGE**

Your BRIDGE account houses all of your student information such as personal information, financial aid, registration, transcripts, passwords, and much more! Log into your BRIDGE account by doing the following:

1. Go to [www.blueridgectc.edu](http://www.blueridgectc.edu)
2. Click "BRIDGE"
3. The User Log-on screen requires a "User ID" and "PIN". The User ID is the **9-digit Student Identification Number**, which starts with a ***capital* C**. This is case specific.
4. Your initial BRIDGE Password is your Birthdate MMDDYY. You will reset your pin upon entry and also set up a security question.

**User ID:** \_\_\_\_\_

(Ex: C00123456)

**Pin:** \_\_\_\_\_

(EX: Birthdate MMDDYY)

## *How to use....***EMAIL**

All students' email addresses are six letters made from the first letter of your first name and the first five letters of your last name, followed by 2 numbers. Your original password will be listed in BRIDGE. Both of these can be retrieved from BRIDGE by going to: Personal Info, Password Management, and then Retrieve original password.

1. Go to **[www.blueridgectc.edu](http://www.blueridgectc.edu)**
2. Click "My Mail".
3. Click on "Student Email"
4. Enter your username and Password.
5. Click "Sign in"

**E-mail:** \_\_\_\_\_

(Ex: abcdef01@my.blueridgectc.edu)

**Password:** \_\_\_\_\_

(EX: br123456)

## *How to...LOG ONTO CAMPUS COMPUTER*

To log-on to the computers at Blue Ridge CTC you must enter your User Name (Usually the first initial of your first name, the first five letters of your last name, and two numbers) then enter your password. Both of these can be retrieved from BRIDGE by going to: Personal Info, Password Management, and then Retrieve original password.

**User ID:** \_\_\_\_\_

(Ex: ABCDEF01)

**Password:** \_\_\_\_\_

(EX: br123456)

## *How to use....Blackboard*

Courses may be taken entirely online or with an online component. The username consists of the first letter of your first name and the first five letters of your last name, followed by two numbers. The BlackBoard password is your birthday, MMDDYY.

1. Go to [www.blueridgectc.edu](http://www.blueridgectc.edu)
2. Click "Blackboard".
3. Enter your Username and Password.

**Username:** \_\_\_\_\_

(Ex: JSMITH01)

**Password:** \_\_\_\_\_

(EX: Birthdate MMDDYY)

## *Pearson Education (MyMathLab/MyWritingLab/etc.)*

The following log-ins are course specific; there is a possibility that you may not use either for your courses. If required, you can fill them in on the first day of class.

**Log-in Name:** \_\_\_\_\_

**Password:** \_\_\_\_\_

## *Connect*

**Log-in Name:** \_\_\_\_\_

**Password:** \_\_\_\_\_