

Blue Ridge Community & Technical College



BB 100: Building Your Blackboard Course

Course Overview

Building Your Blackboard Course is recommended for novice Blackboard users as a start-up guide to teaching with Blackboard. It provides an introduction to the course environment from a student perspective, as well as an overview of the initial steps in setting up a course. Topics covered include planning and designing your course structure and the basics of first-day teaching tasks.

Course Objectives

- ◇ Navigating tools and content as a student
- ◇ Using your Course Menu
- ◇ Adding items to Content Areas
- ◇ Performing first day teaching tasks: Adding users, creating Announcements, and facilitating a course orientation

Who Should Attend?

Anyone who will be teaching or supporting online or hybrid courses including full-time and adjunct faculty, staff and administrators

How To Prepare for the Course

Computers are available for participants. Participants must have a Blackboard account and access to a course before coming to the training course. (Contact the e-Learning Specialist if you do not currently have an account and/or course in Blackboard.)

Monday, December 16th, 2013

12:30 - 3:00 PM

and

5:30- 8:00 PM

Room 2108 at

The Headquarters Building, Main Campus

13650 Apple Harvest Drive, Martinsburg, WV 25403

Blue Ridge CTC
13650 Apple Harvest Drive
Martinsburg, West Virginia

Brett Caffarelli, E-Learning Specialist
Phone: 304-260-4380 ext. 2328
E-mail: bcaffare@blueridgectc.edu