

Headquarters Employee Pod Safety Designees

Allied Health

Carmeene Secola - Primary

Sue Reneker - Secondary

Human Resources

Teresa Noll - Primary

Justin Ruble - Secondary

Division of Arts

Ellen Moore - Primary

Billie Unger - Secondary

IT

Mike Byers – Primary

Tinadawn Stratton - Secondary

Executive Offices

Ann Paull - Primary

Jennifer Jordan - Secondary

Enrollment Management

Christa Banks - Primary

Anna Wilmoth - Secondary

Business & Information Technology

Regina Smither - Primary

Sandra Baker - Secondary

Workforce

Gary Rothstein - Primary

Ce Nichols – Secondary

Nursing

Patty Woodward – Primary

Betty Rini – Secondary

Safety Designee Evacuation Responsibilities:

1. Ensure pod is all clear.
2. Ensure pod door is closed and locked upon exiting.
3. Take employee headcount/roll once at the designated evacuation emergency call box.
4. Report any employees unaccounted for to Security.
5. Do not allow any teammates to re-enter the building until ordered to do so by an authorized individual.