

Blue Ridge Community and Technical College
Board of Governors Meeting
June 6, 2012, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Al Britton, Dr. Peter Checkovich, Tina Combs, Jeanne Cunningham, Becky Linton, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Jim Rodgers, Richard Snyder, and Keith Unger.

Guests: Marvin Brining, Laura Busey, Mike Byers, Stephanie Harvey, Dr. Trudie Holder, Michelle Horst, Sherri Janelle, Kimberly Lineberg, Chrystal McDonald, R. Craig Miller, Teresa Noll, Dr. George Perry, Ann Price, Megan Michael, Marcyanna Millet, Justin Ruble, Leslie See, Kristin Smith, Dr. Ann Shipway, Margie Ways, Christine Weiss, and Steven Weiss.

Call to order: Tina Combs, Chair, called the June 2012 meeting to order at 12:06 p.m.

Approval of the April 2012 minutes: Teresa McCabe moved; Maria Lorensen seconded and the April 2012 minutes were unanimously approved.

President's Report:

- President Checkovich introduced Jeanne Cunningham, the new student representative serving on the Board.
- President Checkovich reviewed many articles and advertisements for his *In the Media* report.
- President Checkovich presented a slide show on the new building, which should be complete by July 15th, 2012. The certificate of occupancy has been received and the punch list work will begin tomorrow.
- President Checkovich announced that the Blue Ridge CTC Foundation will receive funds from the Book Faire and Chocolate Festival. This event was very successful.

Finance Report:

Ann Price, CFO, will be transitioning into a faculty position where she will lead the new accounting degree. Ms. Price will still be assisting with special projects.

The finance office is preparing for the upcoming audit.

Workforce Development Report:

Dr. Ann Shipway presented on the Macy's project, which was extremely successful.

Dr. Shipway announced that Macy's Manhattan has contacted Blue Ridge CTC and asked that the culinary program partner with them for a cooking competition using their new *Thanksgiving and Holiday Cookbook*.

Enrollment Report:

Leslie See reported that summer enrollment is at 602 and fall enrollment should be approximately 4400 – 4500.

2012 – 2013 Meeting Schedule:

The following proposed meeting dates have been accepted:

- July 11, 2012
- September 5, 2012
- November 7, 2012
- December 5, 2012
- February 6, 2013
- March 6, 2013
- April 3, 2013
- June 5, 2013

Adjournment:

The meeting was adjourned at 12:55 p.m.

Respectfully Submitted,
Megan Scott, Recording Secretary