

Blue Ridge Community and Technical College
Board of Governors Meeting
March 7, 2012, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Rob Baker, Al Britton, Dr. Peter Checkovich, Tina Combs, Becky Linton, Maria Lorensen, Bill Lucht, Teresa McCabe, Jim Rodgers, Richard Snyder, and Keith Unger.

Guests: Sandra Baker, Tyray Goerke, Dr. Trudie Holder, Sherri Janelle, Kimberly Lineberg, Chrystal McDonald, Marcyanna Millet, Teresa Noll, Dr. George Perry, Ann Price, Margaret Riden, Megan Scott, Leslie See, Michelle Sheeley, Dr. Ann Shipway, Dan Steerman, David Teets, Kevin Unger, Margie Ways, Steven Weiss, and Alan Zube.

Call to order: Tina Combs, Chair, called the March 2012 meeting to order at 12:10 p.m.

Approval of the February 2012 minutes: Teresa McCabe moved, and Becky Linton seconded and the February 2012 minutes were unanimously approved.

President's Report:

- President Checkovich thanked Tyray Goerke, a current Culinary Arts student, for her assistance at West Virginia Higher Education Day in Charleston, WV. Ms. Goerke was presented with an award certificate and a culinary utensil.
- President Checkovich reported on the progress at the new building and presented a slide show regarding the building. The building should be complete by July 15th, 2012 and the timeline is as follows:
 - May 15th, 2012 – June 15th, 2012: commissioning period
 - June 15th, 2012 – July 15th, 2012: punch list
 - July 15th, 2012: the building will be occupied
 - Possible dates for a grand opening ceremony were discussed.
- President Checkovich reviewed many articles and advertisements for his *In the Media* report.
- Sherri Janelle announced that Blue Ridge CTC has partnered with Mainstreet Martinsburg for a Book Faire and Chocolate Festival. During the festival, Jerry West will be a guest speaker at a luncheon on Saturday, April 28th, 2012.

Program Reviews: Dr. George Perry presented program reviews for the following programs:

- Liberal Arts AS
- Professional Development Certificate
- Criminal Justice AAS
- Business AAS
- Emergency Medical Services AAS.

Bill Lucht made a motion that the programs be continued, Becky Linton seconded, and the motion passed unanimously.

Workforce Development Report: Dr. Ann Shipway reviewed the Career Advancement schedule. She also reviewed the RFP for Technical Program grants. This is one of three types of grants made available to West Virginia Community Colleges through the Chancellor's Office.

Grants will be submitted this week for the following programs:

- CAD
- Mechatronics
- Plastics Engineering
- Cyber Security.

Enrollment Report: Leslie See reported on graduation. Blue Ridge CTC had 379 graduates last year. There are over 500 graduates this year and approximately 323 are scheduled to walk. Graduation is on Thursday, May 24th, 2012 at Martinsburg High School. Due to the size, the ceremony may be housed in the gym.

Executive Session: Al Britton moved, and Maria Lorensen seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing personnel matters, at 1:12 p.m. Motion passed unanimously. The Board agreed to exit the Executive Session at 1:30 p.m.

Motions Made:

Jim Rodgers made a motion that the salary increases be approved as presented by Ann Price, CFO. Becky Linton seconded, and the motion passed unanimously, with Bill Lucht and Richard Snyder abstaining.

Teresa McCabe made a motion that Presidential compensation be increased by 4%, to keep the vehicle allowance current, and to extend the Presidential contract by twelve months. Becky Linton seconded, and the motion passed unanimously.

Adjournment:

The meeting was adjourned at 1:33 p.m.

Respectfully Submitted,
Megan Scott, Recording Secretary