

Blue Ridge Community and Technical College
Board of Governors Meeting
February 1, 2012, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Rob Baker, Al Britton, Dr. Peter Checkovich, Tina Combs, Becky Linton, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Richard Snyder, and Keith Unger.

Guests: Sandra Baker, Laura Busey, Phil Chrisman, Samantha Cronk, Michael Byers, Anthony Early, Michael Ferrari, Dr. Trudie Holder, Patricia Hubbard, Cynthia Hull, Sherri Janelle, Roosevelt Joseph, Cheyanne Lewis, Chrystal McDonald, Craig Miller, Ken Milnes, Teresa Noll, Dr. George Perry, Ann Price, Tim Pulte, Duane Roberson, Megan Scott, Leslie See, Michelle Sheeley, Dr. Ann Shipway, Linda Snider, Dan Steerman, David Teets, Margie Ways, Steven Weiss, Elizabeth Woolaston, and Alan Zube.

Call to order: Tina Combs, Chair, called the February 2012 meeting to order at 12:04 p.m.

Industrial Maintenance Agreement: President Checkovich welcomed guests from Quad Graphics and the Department of Labor and the Industrial Maintenance agreement was presented.

Approval of the January 2012 minutes: Bill Lucht moved, and Becky Linton seconded and the January 2012 minutes were unanimously approved.

President's Report:

- President Checkovich reported on the progress at the new building and presented a slide show regarding the building. The building should be complete by July 15th, 2012.
- President Checkovich reviewed many articles and advertisements for his *In the Media* report.
- President Checkovich announced that Chef Steve Weiss will be traveling to The White House to train the chefs on how to make a sugar sculpture.

Finance Report: Ann Price reported that she will have the 2013 budget information at the next meeting.

Workforce Development Report: Pat Hubbard presented on customized training.

Enrollment Report: Leslie See reported on the current enrollment. All enrollment goals were met.

Skills 101:

Leslie See presented on the Skills 101 program and introduced Cheyanne Lewis and Laura Busey. The Skills 101 course is a one week boot camp, for English and Math, which has exceptional results. Current student, Beth Lewis, spoke about the program and how much it helped her with her degree.

Executive Session: Maria Lorensen moved, and Bill Lucht seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing personnel matters, at 1:00 p.m. Motion passed unanimously.

The Board agreed to exit the Executive Session at 1:17 p.m.

Adjournment:

The meeting was adjourned at 1:18 p.m.

Respectfully Submitted,
Megan Scott, Recording Secretary