

**Blue Ridge Community and Technical College**  
**Board of Governors Meeting**  
*January 4, 2012, 11:30 a.m.*  
*Blue Ridge CTC Technology Center*  
*5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

*In attendance:* Rob Baker, Al Britton, Dr. Peter Checkovich, Tina Combs, Becky Linton, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Jim Rodgers, Richard Snyder, and Keith Unger.

*Guests:* Dr. Trudie Holder, Pat Hubbard, Cynthia Hull, Sherri Janelle, Jennifer Jordan, Kimberly Lineberg, Chrystal McDonald, Craig Miller, Marcyanna Millet, Teresa Noll, Dr. George Perry, Ann Price, Megan Scott, Leslie See, Dr. William Shipley, Dr. Ann Shipway, Dan Steerman, David Teets, Margie Ways, Christine Weiss, Steve Weiss.

*Call to order:* Tina Combs, Chair, called the January 2012 meeting to order at 12:07 p.m.

*Approval of the October 2011 minutes:* Becky Linton moved, and Jane Peters seconded and the October 2011 minutes were unanimously approved.

*Finance Report:* Dennis Juran, of Deloitte and Touche, joined the meeting via conference call and reviewed the audit. The audit opinion is a clean and unqualified opinion. There are no issues of non-compliance.

*President's Report:*

- President Checkovich reviewed many articles and advertisements for his *In the Media Report*.
- President Checkovich reported on the progress at the new building and presented a slide show of the building.

*Workforce Development Report:* Dr. Ann Shipway reviewed the material presented to the Chancellor's office regarding Blue Ridge CTC business partners and training activities. Dr. Shipway also reported on current training initiatives.

Cynthia Hull presented on the new career advancement education program Blue Ridge CTC will be offering.

*Enrollment Report:* Leslie See reported that Blue Ridge CTC fall enrollment was 4317. This represents a 121% growth since 2006.

*Executive Session:* Jim Rodgers moved, and Teresa McCabe seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing personnel matters, at 1:09 p.m. Motion passed unanimously.

The Board agreed to exit the Executive Session at 1:28 p.m.

*Adjournment:*

The meeting was adjourned at 1:29 p.m.

Respectfully Submitted,  
Megan Scott, Recording Secretary