

Headquarters Employee Pod Safety Designees

Allied Health

Dawn Houck – Primary; Extension: 2300
Sue Reneker – Secondary; Extension: 2302

Human Resources

Teresa Noll – Primary; Extension: 2232
Margaret Stone – Secondary; Extension: 2231

IT

Audra Drake – Primary; Extension: 2239
Mike Byers – Secondary; Extension: 2237

Executive Offices

Ann Paull – Primary; Extension: 2126
Elizabeth Jones – Secondary; Extension: 2215

Enrollment Management

Christa Banks – Primary; Extension: 2106
Liz Woolaston – Secondary; Extension: 2103

Professional Studies & University Transfer

Kelly Shurnitski – Primary; Extension: 2320
Amanda Carrell – Secondary; Extension: 2349

Workforce

Taylor Reneau – Primary; Extension: 2412
Anne Myers – Secondary; Extension: 2410

Nursing

Michelle Towne – Primary; Extension: 2367
Chris Cobian – Secondary; Extension: 2125

TECH CENTER EAST ANNEX (Area G/H), Bookstore/Student Success (AREA L)

Paul Emmanuel; Extension: 3420
Elizabeth Spring; Extension: 3421
Rebecca Moore; Extension: 2344

AREA I

Kathy Cox (A25); Extension: 2324

Safety Designee Evacuation Responsibilities:

1. Ensure pod is all clear.
2. Ensure pod door is closed and locked upon exiting.
3. Take employee headcount/roll once at the designated evacuation emergency call box.
4. Report any employees unaccounted for to Security.
5. Do not allow any teammates to re-enter the building until ordered to do so by an authorized individual.

Updated: 10/22/2019