

**AGREEMENT BETWEEN  
THE CITADEL GRADUATE COLLEGE AND  
BLUE RIDGE COMMUNITY AND TECHNICAL  
COLLEGE**

**Leading to a Bachelor of Science in Business Administration**

**I. INTRODUCTION**

This agreement establishes a formal academic transfer mechanism between Blue Ridge Community and Technical College and The Citadel. Its purpose is to promote and facilitate the transfer of academic credit for specified courses taken by students while enrolled at Blue Ridge Community and Technical College who desire to enter into the baccalaureate degree program in Business Administration offered by The Citadel through its School of Business and The Citadel's Evening Undergraduate Studies program, a division of The Citadel Graduate College.

**II. TERMS OF THE AGREEMENT**

Under the terms of this agreement, Blue Ridge Community and Technical College agrees to join with The Citadel to provide for enhanced educational opportunities for their students. This agreement will enable academically qualified students to pursue a Bachelor of Science degree in Business Administration in conjunction with the completion of their studies at Blue Ridge Community and Technical College. Blue Ridge Community and Technical College agrees to offer courses that are academically equivalent to the lower division requirements (i.e. freshman and sophomore levels) of The Citadel's Business Administration degree offered through the Evening Undergraduate Studies program. The offering of courses is subject to the proviso that such course offerings can be economically justified through sufficient student enrollment at each of the respective institutions.

The Citadel's School of Business agrees that whenever any of the courses listed on the enclosed Attachment are taught at Blue Ridge Community and Technical College by suitably qualified faculty members, such courses shall be adjudged as being academically equivalent to the corresponding component courses contained in the first two years of the business administration curricula taught at The Citadel (i.e. its lower division requirements).

This agreement shall become effective on the first day of the Fall 2018 semester. It shall be jointly reviewed annually by representatives of each institution prior to the anniversary date of the agreement. The review shall be conducted by each institution's respective deans or their designees. Continuing coordination between annual reviews shall be encouraged.

The purpose of the annual review shall be to ensure that the academic content and quality of all courses offered by Blue Ridge Community and Technical College are comparable to the corresponding courses regularly offered by The Citadel. These include not only those specifically taught by the School of Business but also those taught by supporting departments at The Citadel.

The Bachelor of Science degree program offered by The Citadel School of Business is accredited by the Association to Advance Collegiate Schools of Business (AACSB International). Comprehensive periodic reviews specified herein are essential in maintaining AACSB International accreditation for the business administration programs.

### III. DUTIES & RESPONSIBILITIES

Blue Ridge Community and Technical College agrees that faculty teaching those courses, which are part of this transfer agreement will have completed at least eighteen graduate semester hours in the teaching discipline and hold at least a master's degree.

The Citadel agrees that students enrolled in good standing at Blue Ridge Community and Technical College, who have a GPA of at least 2.0 and no grade less than "C," and who are not otherwise ineligible to attend The Citadel for disciplinary or behavioral reasons, are assured of acceptance into the degree completion program offered by The Citadel School of Business.

When a student is approved by their advisor to begin taking courses at The Citadel, they may request that Blue Ridge Community and Technical College issue an official copy of their transcript to The Citadel's Graduate College. Upon receipt and evaluation of this official transcript, the student may then complete the application to The Citadel's Bachelor of Science in Business Administration and begin taking evening and online classes.

The Citadel will accept the application and official transcript and will grant transfer credit for those courses shown in the enclosed Attachment. If the student has credits for courses which are not part of this agreement, but for which the student wishes to be granted transfer credit, an application for transfer credit for those courses must be made to The Citadel. This application will be evaluated based on the transcript(s) from the institution(s) at which the courses were originally taken.

Students who have not completed all the courses outlined in this agreement may make an individual application to The Citadel Graduate College. In these cases, the application will be evaluated and transfer credit granted based on the transcript(s) from the institution(s) at which courses were originally taken and according to transfer credit policies in effect at the time. Both colleges will encourage and promote completion of the associate degree prior to transfer.

Courses completed at The Citadel may be used within graduation guidelines for Blue Ridge Community and Technical College to complete reverse transfer and award of certificates, diplomas, and degrees from Blue Ridge Community and Technical College. Both institutions agree to share transfer data and student success data to be used in joint assessment activities and agreement evaluation processes.

The Citadel's Graduate College and Registrar's Office and Blue Ridge Community and Technical College will maintain communication to promote seamless reverse transfer.

Blue Ridge Community and Technical College shall designate appropriate members of its faculty as student advisors to counsel and assist students enrolled in the program for eventual transfer to The Citadel. The Dean of the School of Business at The Citadel or his or her designee shall assist and cooperate in the advisement process as required to ensure close liaison with Blue Ridge Community and Technical College.

#### IV. TERMINATION

Either institution may terminate its participation in this agreement by submitting written notification to the other institution at least three months prior to termination, but subject to the proviso that such termination shall not become effective until the end of the then current academic semester at the terminating member's institution. Students currently enrolled will be given up to four academic years to complete their program of study.

#### V. ADMENDMENTS TO THIS AGREEMENT

The Citadel and Blue Ridge Community and Technical College agree that this agreement constitutes the sole, full and complete agreement between these institutions. No amendments, changes, additions, deletions, or modifications to or of this agreement shall be valid unless reduced to writing, signed by each institution's representative, and attached to this document.

**APPROVED**  
**For the Citadel**

**For Blue Ridge Community and Technical  
College**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**ACKNOWLEDGED**

\_\_\_\_\_  
**Provost/Dean of the College**

\_\_\_\_\_  
**VP of Academic Affairs**

\_\_\_\_\_  
**Associate Provost for Planning,  
Assessment and Evaluation and  
Dean of Enrollment Management**

**Attachment**  
**Blue Ridge Community and Technical College-Citadel**  
**2 Plus 2 Business Program**

Citadel Requirements	Blue Ridge Community and Technical College Courses
English Composition I	English 101 Written English
English Course	English 102 Writing for the Arts & Humanities
Financial Accounting	Accounting 201 Principles of Accounting
Managerial Accounting	Accounting 202 Principles of Accounting II
Mathematical Modeling or College Algebra	Math 105 Algebra
Statistics	Any Non Remedial Statistics Course
Math or Statistics Elective	Any Non Remedial Statistics or Math Course
Macroeconomics	Econ 205 Principles of Macroeconomics
Microeconomics	Econ 206 Principles of Microeconomics
History	History 101 or 102 World History
History	Any History Course
Humanities	English 204 or 208 American or World Lit
Humanities	PSCI 101 American Federal Government
Lab Science	BIOL 101 or PHYS 103 with Lab
Lab Science	BIOL 102 or PHYS 104 with Lab
Elective	Art 103 or MUSC 111 Introduction to Art or Music
Elective	COMM 202 Fundamentals of Speech
Elective	GSPE 210 Fitness For Life
Elective	PSYC 203 or SOCI 203 Introduction to Psychology or General Sociology
Elective	Any Non-Remedial Course
Elective	Any Non-Remedial Course
Elective	Any Non-Remedial Course
Elective	Any Non-Remedial Course
Elective	Any Non-Remedial Course
Business Electives	BUSN 201-Principles of Management, BUSN 205-Business Ethics, BUSN 231-Marketing, LGST 212-Business Law
Business Electives	
Business Electives	
Business Electives	
Introduction to the Citadel	Taken at The Citadel
Communications in Business	Business Communications Course
Computer Applications in Business	Taken at The Citadel
Legal and Ethical Environment of Business	Taken at The Citadel
Marketing Principles	Taken at The Citadel
Business Finance	Taken at The Citadel
Management and Organizational Behavior	Taken at The Citadel
Leadership in Organizations	Taken at The Citadel
Operations Management	Taken at The Citadel
Strategic Management	Taken at The Citadel
Upper Level General Electives	Taken at The Citadel
Upper Level General Electives	Taken at The Citadel

