

## Headquarters Employee Pod Safety Designees

### Allied Health

Richard Snyder – Primary; Extension: 2305

Sue Reneker – Secondary; Extension: 2302

### Human Resources

Teresa Noll – Primary; Extension: 2232

Fiona Weaver – Secondary; Extension: 2234

### IT

Audra Drake – Primary; Extension: 2239

Mike Byers – Secondary; Extension: 2237

### Executive Offices

Ann Paull – Primary; Extension: 2126

Sherry Ann Washington – Secondary; Extension: 2215

### Enrollment Management

Christa Banks – Primary; Extension: 2106

Liz Woolaston – Secondary; Extension: 2103

### Professional Studies & University Transfer

Kelly Shurnitski – Primary; Extension: 2320

Amanda Carrell – Secondary; Extension: 2349

### Workforce

Taylor Reneau – Primary; Extension: 2412

Anne Myers – Secondary; Extension: 2410

### Nursing

Michelle Towne – Primary; Extension: 2367

Chris Cobian – Secondary; Extension: 2125

### *Safety Designee Evacuation Responsibilities:*

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1. Ensure pod is all clear.
2. Ensure pod door is closed and locked upon exiting.
3. Take employee headcount/roll once at the designated evacuation emergency call box.
4. Report any employees unaccounted for to Security.
5. Do not allow any teammates to re-enter the building until ordered to do so by an authorized individual.