

Preparing for a Transfer to a Four-Year University/College after graduation from Blue Ridge CTC

Current Major at Blue Ridge CTC: _____

Current Advisor: _____

Courses Completed: _____

Name of University/College in which you are planning on applying/transferring to: _____

Application Deadline: _____

Planned Major: _____

Working with Faculty Advisor at Blue Ridge CTC

I have...

- Discussed completion of entire associate's degree before transfer versus transfer of certain courses only
- Reviewed my Blue Ridge CTC curriculum and registration for each remaining semester
- Evaluated transferability of courses I have completed, including appropriate electives at Blue Ridge CTC

Planning your Transfer from Blue Ridge CTC

I have...

- Reviewed the university/college website(s)
- Contacted a transfer admissions counselor at the university/college (phone #: _____)
- Verified which courses are required for my major
- Obtained information on financial aid and scholarships
- Visited the campus and I am confident about my decision

Blue Ridge Community and Technical College

(304) 260-4380

13650 Apple Harvest Drive, Martinsburg,
WV 25403

www.blueridgectc.edu



Preparing Required Documents for Transfer from Blue Ridge CTC

I have...

- Completed the application to the selected transfer university/college (deadline: _____)
- Paid application fees or other applicable fees (deadline: _____)
- Requested official transcripts from Blue Ridge CTC / other colleges attended / high school
- Sent official transcripts from Blue Ridge CTC / other colleges attended / high school (deadline: _____)
- Sent SAT or ACT scores (deadline: _____)
- Sent recommendation letters (deadline: _____)
- Sent essay or personal statement (deadline: _____)
- Verified that my application is complete with the admissions office (phone #: _____)

Planning for a Back-Up Plan for Transfer from Blue Ridge CTC

I have...

- Contacted the admissions office to check on my application status
- Sought the assistance of a transfer admissions counselor at the selected transfer university/college
- Explored alternatives with the transfer admissions counselor if admission is denied

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Confirming your Transfer from Blue Ridge CTC

I have...

- Confirmed the admissions acceptance as a transfer student
- Completed all required fees and documentation
- Secured housing (if applicable)
- Contacted Financial Aid to verify any grants, scholarships, or loans (if applicable)
- Registered for upcoming semester of courses

Best of luck to you from Blue Ridge CTC!

Notes:

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