

Blue Ridge Community and Technical College
Board of Governors Meeting
November 5, 2014, 11:30 a.m.
Blue Ridge Community and Technical College
13650 Apple Harvest Drive, Martinsburg, West Virginia, 25403

In attendance: Al Britton, Dr. Peter Checkovich, Stephanie Harvey, Becky Linton, Teresa McCabe, Heather McIntyre, Teresa Noll, Cassi Reynolds, Patti Sherwood, Keith Unger, and Chuck Basa joined via phone.

Guests: Mike Byers, Jackie Griggs, Tiffany Hine, Kimberly Lineberg, Maria Lorensen, Megan Michael, Dr. Craig Miller, Justin Ruble, Jenn Jordan, Dr. George Perry, Dr. Taylor Perry, Jane Peters, Jim Rodgers, Leslie See, and Dr. Ann Shipway.

Call to order: Teresa McCabe, Chair, called the November 2014 meeting to order at 12:02 p.m.

Approval of the October 2014 minutes: Al Britton moved; Teresa Noll seconded, and the October 2014 minutes were unanimously approved.

President's Report:

President Checkovich recognized retiring Board members Jim Rodgers, Maria Lorensen, Dr. Taylor Perry, and Jane Peters and thanked them for their many years of dedicated service to the Blue Ridge CTC Board of Governors.

Jennifer Jordan provided the *In the Media* report and reviewed many articles and advertisements pertaining to Blue Ridge CTC. Mrs. Jordan reported on the Blue Ridge CTC Fall Festival, which went well and was held in October.

Dr. Checkovich congratulated Betty Rini, who recently completed her dissertation for her Doctorate of Nursing degree.

Board Orientation:

An orientation session is being planned for all Board members.

Articulation Report:

Dr. Craig Miller and Jackie Griggs provided a report on the College's articulation agreements. Currently, Blue Ridge CTC has 20 articulation agreements, and approximately six more are in development. Many of the current agreements are held with: Shepherd University, The Pittsburgh Institute of Aeronautics, WVU-Parkersburg, and West Virginia University. In addition, a collaborative effort with Shenandoah University is in progress to establish several articulation agreements.

A transfer expo was held recently at Blue Ridge CTC and it was well attended. Shepherd University, Shenandoah University, West Virginia University, American Public University, and American Sentinel University participated.

Workforce Development Report:

Dr. Ann Shipway reported that a meeting was held recently with the Morgan County Economic Development Director to discuss a possible Micro-brewery program in Morgan County. In addition, Dr. Shipway spoke about the changes being made to the Pines Opportunity Center in Morgan County, explaining that Blue Ridge CTC will be staying at that location.

The College has received a Trade Adjustment Assistance Community College and Career Training (TAACCCT) Round 4 grant titled *Heroes for Hire*, which focuses on Veterans and individuals who may be eligible for the Trade Adjustment Assistance (TAA) program. A Health Information Technology degree and a Chemical Operator certificate program will be developed with this funding.

First Energy has accepted the proposal submitted by Blue Ridge CTC for a Power Systems Institute (PSI.) This institute will be housed in Morgan County.

Tiffany Hine presented on the Agribusiness Conference, which was held on October 24, 2014, and was very successful. Approximately 35 people from the tri-county area attended.

Finance Report:

Kimberly Lineberg reviewed the current financial statements. She also provided an overview on the Finance operations of the College.

Enrollment Report:

Leslie See began the Enrollment Management report with a review of how headcount and full time equivalency (FTE) are calculated. She reported that the current enrollment is 5553; however, the Higher Education Policy Commission (HEPC) has not confirmed this number and it may be slightly lower after the HEPC audit.

Leslie See reviewed the history of the Blue Ridge CTC enrollment, noting that enrollment has increased 225% since 2005. Blue Ridge CTC is the largest community and technical college in the State of West Virginia, and the third largest higher education institution in the State of West Virginia, following only West Virginia University and Marshall University.

Executive Session: An Executive Session was not held.

The meeting was adjourned at 1:11 pm.

Respectfully Submitted,
Megan Michael, Recording Secretary