

Blue Ridge Community and Technical College
Board of Governors Meeting
October 2, 2014, 11:30 a.m.
Blue Ridge Community and Technical College
13650 Apple Harvest Drive, Martinsburg, West Virginia, 25403

In attendance: Dr. Peter Checkovich, Becky Linton, Maria Lorensen, Teresa McCabe, Teresa Noll, Cassi Reynolds, Jim Rodgers, Patti Sherwood, and Keith Unger.

Guests: Dr. George Perry, Stephanie Harvey, Dr. Ann Shipway, Kimberly Lineberg, Pam Stevens, Megan Michael, Mike Byers, Dr. Craig Miller, Justin Ruble, Jenn Jordan, Leslie See, and Alan Zube.

Call to order: Teresa McCabe, Chair, called the October 2014 meeting to order at 12:06 p.m.

Approval of the September 2014 minutes: Keith Unger moved; Becky Linton seconded, and the September 2014 minutes were unanimously approved.

President's Report:

President Checkovich announced that the State of West Virginia has been awarded 9.4 million dollars in the TAACCCT Round 4 grant. The grant award will be shared among Blue Ridge CTC, Southern CTC, and Mountwest CTC; and Blue Ridge CTC's portion will be three million dollars.

The TAACCCT Round 4 grant project is titled *Heroes for Hire*, and the overall goal is to hire heroes, including Veterans and individuals that qualify for the TAA program. Blue Ridge CTC plans to develop a Health Information Technology program and a Chemical Technology program with the grant funds.

Jennifer Jordan presented the *In the Media* report, and reviewed many articles and advertisements featuring Blue Ridge CTC.

Series 51 Report: Dr. Craig Miller presented the annual Series 51 report, noting that a key focus for the 2013 – 2014 academic year was to increase rental and eBook options for students.

Finance Report: Kimberly Lineberg reviewed the financial statements as of June 30, 2014 and explained that the College is awaiting the final report for the FY 2014 audit.

Workforce Development Report: Alan Zube presented on the Mechatronics program and the Siemen's training that he and David Teets attended in Germany. Blue Ridge CTC is now a Siemens certified institution, and Mechatronics students at Blue Ridge CTC can become Seimens certified upon completing an independent exam.

Enrollment Report: Leslie See presented and reviewed the Annual Security Report for Blue Ridge CTC, and asked all Board members to sign and acknowledge receipt of the document. This report has been updated to include Title 9.

Leslie See reviewed the current enrollment and explained that the estimated overall headcount will be approximately 5500 – 5600, which is a 22% growth since the fall of 2012. Leslie thanked the School of Workforce Development and Engineering Technologies for the excellent enrollment from that division. Although enrollment is up at Blue Ridge CTC, it is down system wide.

Leslie See presented the *West Virginia Employees Scholarship (WVES)*, which is a scholarship that allows in-state tuition for individuals who reside out of state, but work in state and have a high school diploma or GED. This scholarship will reward people who work for West Virginia businesses. The founders of this are Dr. Peter Checkovich and Stephanie Harvey. The scholarship will be available soon, and a press release will be distributed at that time.

Executive Session: Pursuant to Section 4 of Article 9A of Chapter 6 of the West Virginia Code, Becky Linton made a motion that the Board move into executive session for the purpose of discussing personnel matters at 1:30 pm; Jim Rodgers seconded, and the motion passed unanimously. The Board agreed to exit the Executive Session at 1:43 p.m.

The meeting was adjourned at 1:44 pm.

Respectfully Submitted,

Megan Michael, Recording Secretary