

**Blue Ridge Community and Technical College**  
**Board of Governors Meeting**  
*February 6<sup>th</sup>, 2013, 11:30 a.m.*  
*Blue Ridge Community and Technical College*  
*13650 Apple Harvest Drive, Martinsburg, West Virginia, 25403*

*In attendance:* Dr. Peter Checkovich, Al Britton, Bill Lucht, Maria Lorensen, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Jim Rodgers, and Richard Snyder.

*Guests:* Darla Armstrong, Mike Byers, Stephanie Harvey, Cindi Hull, Jennifer Jordan, Kimberly Lineberg, Megan Michael, Dr. Craig Miller, Dr. George Perry, Justin Ruble, Leslie See, and Dr. Ann Shipway.

*Call to order:* Teresa McCabe, Chair, called the February 2013 meeting to order at 12:04 p.m.

*Approval of the December 2012 minutes:* Jim Rodgers moved; Bill Lucht seconded, and the December 2012 minutes were unanimously approved.

*President's Report:*

- President Peter Checkovich reviewed many articles and advertisements for his *In the Media* report.
- President Checkovich spoke about possible 7.5% - 8.2% budget cuts in the future. The College will begin to plan for this. There may be a freeze placed on travel, unless the travel is state mandated or grant funded. Also, there may be a soft hiring freeze. The College is being very cautious financially.
- Blue Ridge CTC received a great review on the consolidated audit, and the College's financials are excellent.
- The President of Kanawha Valley CTC is retiring this summer, and there is talk about merging Kanawha Valley CTC and Bridgemont CTC when this occurs.
- President Checkovich spoke about the tuition cap removal that is being discussed at the state level. Currently, Community and Technical College students pay tuition up to the twelfth credit hour. If this cap is removed, students will be charged for credit hours over the twelfth hour. President Checkovich and the Blue Ridge CTC Board are not in favor of this, and would like to keep the 12 hour tuition cap.
  - Motion made: Teresa McCabe made a motion of record that the Blue Ridge CTC Board opposes the recommended resolution to remove the per-credit hour tuition rate cap. Maria Lorensen moved, Dr. Taylor Perry seconded; and the motion passed unanimously.

- President Checkovich reported on the tobacco-free resolution that the WVCTCS council passed last week. There will be follow-up on this next month, and Justin Ruble will present.

*Workforce Development Report:*

- Dr. Ann Shipway reported that Chef Steve Weiss trained the staff at the White House earlier this week, and he has been invited to continue the training quarterly.
- Dr. Shipway reported that three West Virginia Advance grants have been submitted to Charleston, and the proposed funds will be used to provide training to local companies. The College will also be applying for a West Virginia Technical Program grant this week.
- Dr. Ann Shipway reported on the Early College – Dual Enrollment Partnership between Blue Ridge CTC and the Morgan County Board of Education. There was a question and answer session yesterday evening and this will be voted on in March 2013.

*Finance Report:*

Kimberly Lineberg reported on the current financial statements.

Jim Rodgers moved to approve the financial statements, Jane Peters seconded; and the motion was unanimously approved.

*Enrollment Report:*

Leslie See reported on the spring 2013 enrollment, stating that enrollment is right on target. Planning is in progress for the enrollment goals for the fall of 2013.

The meeting was adjourned at 1:05 pm.

Respectfully Submitted,  
Megan Michael, Recording Secretary