BlueRidge

COMMUNITY AND TECHNICAL COLLEGE

Applying as a First-Time Freshman

1. Complete the Application for Admission.

2. Attach the $25 nonrefundable application fee to the application.

3. Send an official copy of your high school transcripts, GED or TASC transcripts to the Admissions Office.

4. Send ACT or SAT scores. Students who have completed high school and have never taken the WV Grade 11 Math and English Assessment or the ACT/SAT will be given a placement test.

Applying as a Transfer Student

1. Complete items above and then complete the items below.

2. Contact all previously attended schools and request all schools to send an official transcript to the Admissions Office (if a student has earned less than 15 college credits from an accredited College and/or program recognized by the US Department of Education or has been out of high school less than 5 years, he or she is also required to submit a high school transcript).

Applying for Readmission

(Student has not attended any other institution since attending Blue Ridge CTC previously)

1. Complete the Application for Admission

2. Attach the $25 nonrefundable application fee to the application.

Blue Ridge CTC
c/o Admissions
13650 Apple Harvest Dr.
Martinsburg, WV 25403
www.blueridgectc.edu
304-260-4380 ext. 2000

Blue Ridge CTC Degree Seeking Application

Personal Information

Social Security Number _____ Date of Birth _____ Gender ☐ Male ☐ Female

Last Name _____ First _____ Middle _____

Cell Phone _____ Secondary Phone _____ E-Mail _____

(Acceptance letters will be sent via email)

Have you ever been enrolled in school under any other name(s)? ☐ Yes ☐ No

If yes, please give name(s) _____

Permanent Address Information

Direct residency questions to Ann Paull at 304-260-4380, ext 2126 or apaull@blueridgectc.edu.

Permanent Address (Street or P.O. Box) _____

County _____ City _____ State _____ Zip _____

Residency

Are you currently a WV resident? ☐ Yes ☐ No If so, how many years have you lived in WV? _____

Are you a citizen of the United States? ☐ Yes ☐ No ☐ Non-Resident Alien

If not a citizen of the US, what is your Visa Status? _____

Ethnicity *(This information is optional and is used for statistical information only.)*

☐ White (non–Hispanic)   ☐ Asian   ☐ Native Hawaiian/Other Pacific islander

☐ African–American, non–Hispanic, or African   ☐ American Indian/Alaskan   ☐ Hispanic

Emergency Contact

Last Name _____ First _____ Middle _____

Address (Street or P.O. Box) _____

City _____ State _____ Zip _____

Phone _____ Relationship _____

How did you hear about Blue Ridge Community and Technical College?

☐ Newspaper   ☐ Sign   ☐ Television Commercial

☐ Radio   ☐ Referral from family or friend   ☐ YouTube Ad

☐ High school visit, fair or tour   ☐ Social Media   ☐ other

A separate application (FAFSA) must be completed to apply for Financial Aid.

Enrollment Information

Semester you plan to attend:

☐ Fall   20___ August-December
☐ Spring   20___ January-May
☐ Summer 20___ May-August

Application Type:

☐ Freshman
☐ Transfer
☐ Readmit

Do you plan to enroll:

☐ Full–Time (12 credits or more per semester)
☐ Part–Time (less than 12 credits per semester)
☐ Unsure

Veteran Status (This information is optional and is used for statistical information only).

Have you ever served in the United States Military to include the National Guard Reserve?   ☐ Yes   ☐ No

Will you be using VA benefits to help pay for your college education?   ☐ Yes   ☐ No

If yes, please contact our Veteran Education Coordinator at vetsource@blueridgectc.edu to discuss this matter further.

Academic Information

High School Name_____ Date of Graduation _____

City_____State_____

Did you pass the GED or TASC Assessment?   ☐ Yes   ☐ No   If yes, give location and date _____

Did you take ACT/SAT?   ☐ Yes   ☐ No   If yes, give date _____

ACT Code 4523, SAT Code 4892

Please contact Student Affairs at ext. 2117 if you wish to discuss Disability Services.

Are you the first person in your family to attend a college or university?   ☐ Yes   ☐ No

Do either of your parents have a Bachelor's Degree or higher?   ☐ Yes   ☐ No

Previous College(s)

(If more than one institution, please list on a separate sheet of paper and attach to application. All previous institutions must be included.)

College/University Name——————————————————City——————————State ————

Start Date————————————End Date——————————Degree Completed——————————————

I understand that failure to report all previous Colleges/Universities can result in immediate expulsion from Blue Ridge CTC _____

Initials

Financial Aid

Blue Ridge CTC F.A. Code 039573

Do you plan to apply for Financial Aid?   ☐ Yes   ☐ No

If yes, be sure to complete the FAFSA (www.fafsa.ed.gov). Please contact the Veteran's Benefit Coordinator if you wish to discuss veteran benefits.

To be considered for financial aid, you must be a degree or certificate seeking student and have either graduated from high school or passed the GED or TASC assessment.

Intended Program of Study (check one)

Associate Degree Programs

Associate of Applied Science

- ☐ Accounting
- ☐ Agribusiness
- ☐ Applied Laboratory Technician
  - ○ Analytical
  - ○ Microbiology
- ☐ Applied Technology
- ☐ Baking and Pastry
- ☐ Board of Governors
- ☐ Business Operations
  - ○ Digital Marketing
  - ○ Finance
  - ○ Human Resources
  - ○ Sales and Service
- ☐ Computer Application Specialist

- ☐ Computer Network Engineering Technologies
- ☐ Criminal Justice
- ☐ Culinary Arts
- ☐ Cyber Security
- ☐ Digital Media Specialist
- ☐ Electric Distribution Engineering Technology
- ☐ Electric Utility Technology
- ☐ Food Service Retail Management
- ☐ Health Information Management
- ☐ Healthcare Professions (pick one)
  - ○ Hospital (Nursing)
  - ○ Paramedic (EMS)
  - ○ Physical Therapy Assisting

- ☐ Human Services
- ☐ Information Technology
- ☐ Mechatronics
- ☐ Medical Assisting
- ☐ Occupational Development
- ☐ Paralegal Studies
- ☐ Software Development Engineering
- ☐ Technical Studies

Associate of Arts
- ☐ Liberal Arts (pick one)
  - ○ History
  - ○ Open Transfer

Associate of Science
- ☐ Business Administration
- ☐ General Studies (pick one)
  - ○ Education
  - ○ Forensic Investigative Accounting
  - ○ Mathematics
  - ○ Natural Sciences
  - ○ Sociology

Certificate Programs

- ☐ Agribusiness
- ☐ Applied Laboratory Technician
- ☐ Baking and Pastry
- ☐ Bookkeeping
- ☐ Business and Technology
- ☐ Business Operations
- ☐ CISCO Networking Associate
- ☐ CISCO Networking Professional
- ☐ Computer Aided Design
- ☐ Computer Application Specialist
- ☐ Culinary Arts

- ☐ Early Childhood
- ☐ Education
- ☐ Electric Distribution Engineering Technology
- ☐ Food Service Retail Management
- ☐ Forensic Science
- ☐ Homeland Security
- ☐ Information Security
- ☐ Instrumentation
- ☐ Justice System
- ☐ Legal Office Assistant

- ☐ Machine Operator/ Mechatronics Assistant
- ☐ Medical Assisting
- ☐ Medical Coding Specialist
- ☐ Network Specialties
- ☐ Organizational Leadership Development
- ☐ Paramedicine
- ☐ Professional Development
- ☐ Renewable Energy Systems
- ☐ Robotics

- ☐ Systems Networking
- ☐ Technical Studies
- ☐ Technology Systems

For information on Gainful Employment certificates, please visit **http://www.blueridgectc.edu/financial-aid/gainful-employment/**

Signature

By signing and submitting my application, I understand and certify the following:

- All required high school transcripts or GED/TASC scores must be official and may be verified for authenticity.
- I must submit official college transcripts for ALL prior institutions attended.
- I have never been suspended or expelled from a College/University for disciplinary actions.
- I agree to uphold all student conduct policies as outlined within the Blue Ridge CTC Student Handbook.
- All information and statements provided in this application are accurate and true.
- I understand the phone number provided in this application will be used for live and automated calls related to my enrollment and registration status.
- I understand that Blue Ridge CTC is an eligible educational institution and must obtain my correct identifying number (Social Security Number or Tax Identification Number) to file certain information returns with the IRS and to furnish a qualified tuition and related expenses (Form 1098-T) statement. My signature below signifies I understand and consent to the College providing my information to the IRS.

I understand that any willful misrepresentation of information may be grounds for denial of my admission and/or grounds for dismissal from the Institution.

Signature:_____ Date:_____