



# BlueRidge

COMMUNITY AND  
TECHNICAL COLLEGE



## Applying as a First-Time Freshman

1. Complete the Application for Admission.
2. Attach the \$25 nonrefundable application fee to the application.
3. Send an official copy of your high school transcripts, GED or TASC transcripts to the Admissions Office.
4. Send ACT or SAT scores. Students who have completed high school and have never taken the WV Grade 11 Math and English Assessment or the ACT/SAT will be given a placement test.

## Applying as a Transfer Student

1. Complete items above and then complete the items below.
2. Contact all previously attended schools and request all schools to send an official transcript to the Admissions Office (if a student has earned less than 15 college credits from an accredited College and/or program recognized by the US Department of Education or has been out of high school less than 5 years, he or she is also required to submit a high school transcript).

## Applying for Readmission

*(Student has not attended any other institution since attending Blue Ridge CTC previously)*

1. Complete the Application for Admission
2. Attach the \$25 nonrefundable application fee to the application.

Blue Ridge CTC  
c/o Admissions  
13650 Apple Harvest Dr.  
Martinsburg, WV 25403  
[www.blueridgectc.edu](http://www.blueridgectc.edu)  
304-260-4380 ext. 2000

# Blue Ridge CTC Degree Seeking Application

## Personal Information

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender  Male  Female  
Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

(Acceptance letters will be sent via email)

Have you ever been enrolled in school under any other name(s)?  Yes  No  
If yes, please give name(s) \_\_\_\_\_

## Permanent Address Information

Direct residency questions to Ann Paull at 304-260-4380, ext 2126 or apaul@blueridgectc.edu.

Permanent Address (Street or P.O. Box) \_\_\_\_\_  
County \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If you have lived at your present address less than one year, please provide your previous address.

Previous Address (Street or P.O. Box) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Residency

Are you currently a WV resident?  Yes  No If so, how many years have you lived in WV? \_\_\_\_\_

Are you a citizen of the United States?  Yes  No  Non-Resident Alien

If not a citizen of the US, what is your Visa Status? \_\_\_\_\_

## Ethnicity (This information is optional and is used for statistical information only.)

- White (non-Hispanic)  Asian  Native Hawaiian/Other Pacific islander  
 African-American, non-Hispanic, or African  American Indian/Alaskan  Hispanic

## Emergency Contact

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Address (Street or P.O. Box) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_

## How did you hear about Blue Ridge Community and Technical College?

- Newspaper  Sign  Television Commercial  
 Radio  Referral from family or friend  YouTube Ad  
 High school visit, fair or tour  Social Media  other

**A separate application  
(FAFSA) must be  
completed to apply for  
Financial Aid.**

Blue Ridge Community and Technical College provides opportunity to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, sex, sexual preference, religion, age, national origin, sexual orientation, marital or parental status, familial status, veteran status, or disability.

Continue on next page 

## Enrollment Information

Semester you plan to attend:

- Fall 20\_\_ August-December  
 Spring 20\_\_ January-May  
 Summer 20\_\_ May-August

Application Type:

- Freshman  
 Transfer  
 Readmit

Do you plan to enroll:

- Full-Time (12 credits or more per semester)  
 Part-Time (less than 12 credits per semester)  
 Unsure

## Veteran Status (This information is optional and is used for statistical information only).

Have you ever served in the United States Military to include the National Guard Reserve?  Yes  No

Will you be using VA benefits to help pay for your college education?  Yes  No

If yes, please contact our Veteran Education Coordinator at vetsource@blueridgectc.edu to discuss this matter further.

## Academic Information

High School Name \_\_\_\_\_ Date of Graduation \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Did you pass the GED or TASC Assessment?  Yes  No If yes, give location and date \_\_\_\_\_

Did you take ACT/SAT?  Yes  No If yes, give date \_\_\_\_\_

### ACT Code 4523, SAT Code 4892

Do you have EDGE Credits?  Yes  No

If yes, you will need to fill out an EDGE transcript request to have those credits added to your transcript.

Please contact Student Affairs at ext. 2117 if you wish to discuss Disability Services.

Are you the first person in your family to attend a college or university?  Yes  No

Do either of your parents have a Bachelor's Degree or higher?  Yes  No

## Previous College(s)

*(If more than one institution, please list on a separate sheet of paper and attach to application. All previous institutions must be included.)*

Have you been suspended or expelled for academic or disciplinary reasons?  Yes  No

If yes, are you currently eligible to return to that institution?  Yes  No

College/University Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Degree Completed \_\_\_\_\_

I understand that failure to report all previous Colleges/Universities can result in immediate expulsion from Blue Ridge CTC \_\_\_\_\_  
*Initials*

## Financial Aid

### Blue Ridge CTC F.A. Code 039573

Do you plan to apply for Financial Aid?  Yes  No

*If yes, be sure to complete the FAFSA (www.fafsa.ed.gov). Please contact the Veteran's Benefit Coordinator if you wish to discuss veteran benefits.*

To be considered for financial aid, you must be a degree or certificate seeking student and have either graduated from high school or passed the GED or TASC assessment.

Continue on back 

## Intended Program of Study (check one)

### Associate Degree Programs

#### Associate of Applied Science

- Accounting
- Applied Technology
- Baking and Pastry
- Board of Governors
- Business
- Computer Application Specialist
- Computer Network Engineering
- Criminal Justice
- Culinary Arts
- Cyber Security
- Electric Distribution Engineering Technology
- Electric Utility Technology

- Food Service Retail Management
- Healthcare Professions (pick one)
  - Emergency Medical Services
  - Hospital (**Associate of Science in Nursing**)
- Physical Therapy Assisting
- Health Information Management
- Information Technology
- Mechatronics
- Medical Assisting
- Occupational Development
- Paralegal Studies
- Technical Studies

#### Associate of Science

- Business Administration
- General Studies (pick one)
  - General
  - Mathematics
  - Natural Sciences
  - Education (pick one)
    - [ ] Biology (9-Adult)
    - [ ] Elementary (K-6)
    - [ ] English (5-Adult)
    - [ ] General Science (5-Adult)
    - [ ] Mathematics (5-Adult)
    - [ ] Social Studies (5-Adult)

#### Associate of Arts

- Liberal Arts (pick one)
  - History
  - Open Transfer

### Certificate Programs

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Agribusiness Certificate                                | <input type="checkbox"/> Computer Application Specialist                   | <input type="checkbox"/> Justice System  | <input type="checkbox"/> Pre-Hospital Care (Paramedicine) |
| <input type="checkbox"/> Applied Laboratory Technician                           | <input type="checkbox"/> Culinary Arts                                     | <input type="checkbox"/> Legal Office Assistant                                | <input type="checkbox"/> Professional Development         |
| <input type="checkbox"/> Baking and Pastry                                       | <input type="checkbox"/> Early Childhood Education                         | <input type="checkbox"/> Machine Operator/<br>Mechatronics Assistant           | <input type="checkbox"/> Renewable Energy Systems         |
| <input type="checkbox"/> Bookkeeping   | <input type="checkbox"/> Education   | <input type="checkbox"/> Medical Assisting                                     | <input type="checkbox"/> Robotics                         |
| <input type="checkbox"/> Business Communications                                 | <input type="checkbox"/> Electrical Distribution<br>Engineering Technology | <input type="checkbox"/> Medical Coding Specialist                             | <input type="checkbox"/> Systems Networking               |
| <input type="checkbox"/> Business Operations                                     | <input type="checkbox"/> Food Service Retail Management                    | <input type="checkbox"/> Network Specialties                                   | <input type="checkbox"/> Technical Studies                |
| <input type="checkbox"/> Business & Technology                                   | <input type="checkbox"/> Forensic Science                                  | <input type="checkbox"/> Occupational Development<br>For Child Care Specialist | <input type="checkbox"/> Technology Systems               |
| <input type="checkbox"/> CISCO Networking Associate                              | <input type="checkbox"/> Homeland Security                                 | <input type="checkbox"/> Organizational Leadership<br>Development              |   |
| <input type="checkbox"/> CISCO Networking Professional                           | <input type="checkbox"/> Information Security                              |  |   |
| <input type="checkbox"/> Computer Aided Design/<br>Building Information Modeling | <input type="checkbox"/> Instrumentation                                   |  |   |

For information on Gainful Employment certificates, please visit <http://www.blueridgectc.edu/financial-aid/gainful-employment/>

### Educational Goals (Check the one that most applies to you.)

- |  |   |
|--|---|
| <input type="checkbox"/> Prepare for a new career        | <input type="checkbox"/> Prepare for transition to a 4-year institution • What Institution? _____ |
| <input type="checkbox"/> Update skills for a current job | <input type="checkbox"/> Interest and self enrichment   |
| <input type="checkbox"/> Recent High School Graduate     | <input type="checkbox"/> Other  |

### Signature

I certify that all statements in this application are complete and true. I understand that any willful misrepresentation of information may be grounds for denial of my admission and/or grounds for dismissal. By applying and once admitted, I fully agree to uphold all student conduct policies as they are outlined within the Blue Ridge CTC Student Handbook. By submitting my application, I am providing consent for Blue Ridge CTC to contact me via phone, email, and regular mail. I understand the phone number provided will be used for live and automated phone calls related to my enrollment and registration status. Blue Ridge CTC is an eligible educational institution, and must get your correct identifying number (Social Security Number or Individual Tax Identification Number) to file certain information returns with the IRS and to furnish a qualified tuition and related expenses (Form 1098-T) statement to you. Your signature signifies your understanding and consent that the College will provide your information to the IRS.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_