Blue Ridge Community and Technical College
Board of Governors Meeting
October 5, 2011, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Rob Baker, Dr. Peter Checkovich, Tina Combs, Becky Linton, Maria Lorensen, Bill Lucht, Dr. Taylor Perry, Jane Peters, Jim Rodgers, and Richard Snyder.

Guests: Sandra Baker, Dr. Trudie Holder, Cynthia Hull, Chrystal McDonald, James McDougle, Marcyanna Millet, Teresa Noll, Dr. George Perry, Ann Price, Megan Scott, Leslie See, Dr. Ann Shipway, Randy Spies, Michelle Steeley, Dan Steerman, Margie Ways, Christine Weiss, Steve Weiss.

Call to order: Tina Combs, Chair, called the October 2011 meeting to order at 12:01 p.m.

Approval of the September 2011 minutes: Jim Rodgers moved, and Becky Linton seconded and the September 2011 minutes were unanimously approved.

President’s Report:

- President Checkovich reviewed many articles and advertisements for his In the Media Report.
- Dr. George Perry and Randy Spies reported that the EMS Program has received national accreditation through the Commission on Accreditation of Allied Health Education Programs (CAA HEP).
  - The EMS program at Blue Ridge CTC is the first in West Virginia to obtain national accreditation and is the largest program in the state.
- Sherri Janelle and Ken Barton gave a Foundation Report and spoke about the brick campaign.
  - The next Foundation Board Meeting is December 14, 2011.
- President Checkovich announced that two Culinary Arts students were awarded “Best in Show” at the 2011 Tastes and Sounds of the Town. Certificates will be distributed at the next meeting.
- President Checkovich reported on the progress at the new building.

Workforce Development Report: Dr. Ann Shipway reviewed third party enrollment information. Dr. Shipway announced that there is a meeting with Macy’s this week.

Enrollment Report: Leslie See reported that Blue Ridge CTC has been selected as the #1 Readers Choice College/University for the annual contest through The Journal.
Leslie See reported that headcount is at 4233 currently, of which 45% are degree seeking students, 51% are workforce development students, and 4% are high school students. The final headcount will be calculated and submitted on October 15, 2011.

**Finance Report:** Ann Price reported that there are no required audit adjustments. Kimberly Lineberg presented the budget information for fiscal year 2012.

**Executive Session:** Jane Peters moved, and Maria Lorensen seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate and personnel matters, at 12:44 p.m. Motion passed unanimously.

The Board agreed to exit the Executive Session at 1:00 p.m.

**Motion Made:**

Jim Rodgers made a motion that the Board deny the request to change the covenants and restrictions with the adjacent land owners. Jane Peters seconded, and the motion was unanimously approved.

**Adjournment:**

The meeting was adjourned at 1:02 p.m.

Respectfully Submitted,
Megan Scott, Recording Secretary