

**“Students receiving Title IV financial aid are required to maintain satisfactory academic progress”**

***The Compilation of Student Financial Aid Regulations***

34 CFR, through 12/31/08 as published by the U.S. Department of Education, section 668.34

Blue Ridge CTC requires Satisfactory Academic Progress (SAP) to receive the following:

-Federal Pell Grant

-Federal Supplemental Educational Opportunity Grant (SEOG)

-Federal Work-Study/Student Employment

-Federal Direct Stafford Loan

-Parent Loan for Undergraduate Students (PLUS)

-State Grant Programs – WV & PA

-Alternative Loans

## **Standards Measured By GPA**

All students pursuing an associate degree must meet the following requirements:

- Financial Aid requires that all students must maintain a 2.0 cumulative Grade Point Average (GPA) for each year at Blue Ridge.
- Students reinstated for financial aid as of the result of an appeal may have limited loans, at the discretion of the Financial Aid Office.
- Students who pass less than 12 hours and/or have less than a 1.0 GPA after the first two semesters of attendance will not be given a probationary period and financial aid eligibility will be suspended; these students must appeal to the Scholarship and Financial Aid Committee.
- Students admitted or re-admitted on academic probation may not meet GPA standards; these students must appeal for financial aid reinstatement.

## **Standards Measured By Hours Attempted**

- All undergraduate students must pass at least 70% of the credit hours attempted. This includes academic foundations and pass/fail classes.
- Attempted hours include the following:

|    |                    |
|----|--------------------|
| F  | Failure            |
| I  | Incomplete         |
| IF | Incomplete/Failure |
| W  | Withdrawals        |
| R  | Repeat             |

The above attempted hours are combined with all passing grades in determining progress.

All students in programs leading to an associate degree must complete the program within 96 attempted hours.

**It is strongly recommended that students limit withdrawals from classes.**

## General Information

The GPA standard and attempted versus passed are checked once per year at the end of the spring semester. Students not in compliance with grade point average and/or percentage standards will have a two semester probationary period in which to meet Satisfactory Academic Progress requirements. Students who are placed on probation will be notified in writing. **Each student is offered only one probation period.**

Students failing academic progress after the period of probation are suspended from financial aid eligibility and will be notified in writing.

**Students who wish to appeal must submit documentation to the Financial Aid Office no later than one week prior to the date specified in the notification letter.**

Circumstances considered in the appeal process include, but are not limited to, death of a close relative and injury or illness of the student. Student must be able to provide documentation proving the circumstance. All appeals are considered on a case by case basis.

Students working on a second associate degree or certification may need to submit an appeal, which includes an expected date of graduation.

Any student who has petitioned the Registrar's Office to have grades forgiven should have a copy of the approval forwarded to the Financial Aid Office.

Students who will reach maximum hours within 24 credits are also checked at the end of each semester to determine if maximum hours have been attempted.

Students must meet all Satisfactory Academic Progress standards.

Note: Satisfactory Academic Progress for Financial Aid has different requirements than maintaining academic progress for enrollment at Blue Ridge. See policies related to academic probation and suspension in the Blue Ridge catalog.



## Satisfactory Academic Progress

Effective January 2008

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Financial Aid Office

304-260-4380