

**Blue Ridge Community and Technical College
Board of Governors Meeting**

*July 15, 2009, noon
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

Present: Dr. Peter Checkovich, Al Britton, David Blythe, Tina Combs, Carla Jones, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Jim Rodgers, and Richard Snyder.

Guests: Tony Early, Dr. Trudie Holder, Jillian Kessner, Craig Miller, Dr. George Perry, Ann Price, Leslie See, Dr. Ann Shipway, Sandra Sponaugle, Dan Steerman, and Steve Weiss.

Call to Order: Jane Peters, Chair, called the July 2009 meeting to order at 12:30 p.m.

Approval of the June 2009 minutes: Al Britton moved, and Dave Blythe seconded and the June 2009 minutes were unanimously approved.

Nominating Committee/Election of Officers:

Taylor Perry, Teresa McCabe, and Jane Peters served as the Nominating Committee and recommended Maria Lorensen as Chair and Tina Combs as Vice Chair. Bill Lucht moved to accept the nominating committee's recommendation, and Dave Blythe seconded; unanimously approved.

President's Report:

Dr. Checkovich reviewed all of the marketing and news articles related to BRCTC. Dr. Checkovich informed the Board that the self-study document will be complete this month. An executive summary will be available for the Board to review at a future Board meeting. Maria Lorensen noted that Steve Weiss represented Blue Ridge CTC at the Big Bad Burger contest.

Enrollment Report:

Leslie See reported that 98 students attended the orientation and registration session last night. Continuing and new student enrollments have increased year to date. The number of students filing for FAFSA and the number of applications completed have increased. Bill Lucht asked if the growth is representative of a national trend. There was some discussion regarding the increasing trend to enroll in community colleges.

Dr. Checkovich commented that Blue Ridge CTC did not receive an increase to the institution's state allocated budget. He suggested that the Board discuss strategies to approach the lack of funding at a future meeting.

Finance Report:

Ann Price reported that the increase in students would result in moving more courses to the Tech Center. The Board toured the new addition of the Tech Center.

Executive Session:

Maria Lorensen moved, and Al Britton seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 12:58 p.m. Motion passed unanimously.

Tina Combs moved, and Teresa McCabe seconded and the Board moved out of executive session at 1:34 p.m. Motion passed unanimously.

Jane Peters moved, Bill Lucht seconded that the meeting be adjourned at 1:36 p.m. Motion passed unanimously.

Respectfully submitted,

Megan Scott