



Inclement Weather Policy:

In the event of inclement weather or other emergency, the following procedures will apply.

- 1) The President will consult with the Chief Financial Officer regarding the condition of campus streets and parking areas.
- 2) If a situation alters the normal schedule, the President, Chief Financial Officer, or designee will notify the Web designer concerning delay, cancellation, or closing of classes or offices.
- 3) The Web designer will post the announcement to the CTC website and telephone the media with the official College weather-related statement. The media list includes the following:
 - NBC 25
 - WUSQ-FM Q102.5
 - WFQX-FM 99.3 The Fox
 - WTFX-AM Sports Talk 610
 - WKSI-FM 98.3 KISS FM
 - WMRE-AM 1550
 - WRNR-AM 740
 - WINC-FM 92.5

Announcements of emergency plans will be communicated through the website and radio stations of the region as early as possible (presumably 6:30 a.m.) when the emergency condition precedes the start of the work and/or instructional day.

If a delay is necessary, classes will begin at 11:00 am.

If the College is operating on a delayed opening of 11:00 am and the weather worsens, the decision to close will be posted/announced by 9:00 am. Announcements concerning evening classes will be communicated by website and area radio stations by 4:30 p.m.