

Blue Ridge Community & Technical College
Board of Governor's Meeting
March 5, 2008 - 12:00 noon
Berkeley County Commission Chambers

Present: Dave Blythe, Pete Checkovich, Bill Clark, Mellissa Collins, Maria Lorensen, Bill Lucht, Jane Peters, Jim Rodgers, Shirley Tolbert, Margie Ways

Absent: Taylor Perry, Jim Rodgers

Guests: Sandra Baker, Trudie Holder, Lauren Hough, James McDougle, Marcyanna Millet, George Perry, Carol Plautz, Ann Price, Megan Scott, Leslie See, Ann Shipway, Sandy Sponaugle, Kerri Stovich, Dan Steerman, Billie Unger, Steven "Buddy" Wilson, Kelly Wright

Call to Order: Jane Peters, Chair, called the meeting to order at 12:40 pm.

Minutes: Shirley Tolbert moved, Margie Ways seconded and the February 6, 2008 minutes were unanimously approved.

President's Report: In the Media - The President presented the following articles: Future of Education from the Observer, Jan 2008; Path to Success in the Winter '08 Pink Women's Guide, a Journal publication; Path to Success from Quad Graphics; Feb '08 Blue Ridge CTC Bulletin – Dr. Checkovich mentioned that Student Board Rep Mellissa Collins will be going to Charleston to study the Legislature; Cisco Certification Program; Williamsport Retirement Village's partnership with BRCTC; enrollment article; CTR&S partnership; EMS Training Weekend Brochure.

Enrollment Report: Leslie See that our growth is 38% over 2007 and 50% over 2006. The President mentioned that BRCTC has had a growth of 250% in FAFSA applications, from mid500s to 1100 to date, this is a good sign and he gave kudos to the Financial Counselors, Doris Glenn and part-time Libby Sturm; she introduced the newest member of her staff, Steven Wilson; mentioned that the E2Campus was launched on Feb 19, 2008; and that the Open House is scheduled for July 26th. The "Yes, You Can" theme must be changed because it is Shenandoah's logo.

George Perry submitted four Program Reviews for the Board to vote on next month: EMS AS Degree; AAS in Business; Criminal Justice; AA Liberal Arts Degree.

Financial Report: Ann Price submitted the figures for 31 March end of quarter. She cited an increase in deferred revenue due to grants. Grants don't show until fully spent. She expected this amount to go up over the next couple of years and both Dr. C and Ann Shipway agreed. Tuition and fees will be going up – the max is 4.75% by state law - a 2.9% increase will net just under 3M in state appropriations due to increased enrollment. Maria Lorensen asked when tuition had been raised last and that was 2004-5. Bill Clark asked about a different format for

the budget to reflect how much is left. Yes, this can be done once we have a full year of being completely independent; this year is not done yet and Ann is not sure of assumptions from a previous time. We will have a better view this year.

We will know more by April. The proposed payroll increase was presented with a 3%, 3.5%, and a 4% increase. A vote will be taken next month.

Course Fees: Kelly Wright presented the reduction in fees for IT that was presented last month. Dave Blythe moved and Margie Ways seconded, the motion passed unanimously. She will keep updating every two years and rotating the older ones into the A+ lab. We need good tools.

A policy for the Bookstore was presented; this is required by state and is taken directly from the state code. It will be a big help to the students. 1) the ISBN # is posted at the college & web, so the student can shop around, 2) Bookstore can purchase back, 3) book can be used over and over each year. A 30 day comment period must pass before vote, possibly at the May meeting. The policy is posted at the secretary of state's office.

Executive Session: Bill Clark moved, Margie Ways seconded that the Board move into Executive Session at 1:25 pm.

Missy Collins moved and Maria Lorensen seconded that the Board adjourn the Executive Session at 3:00 pm.

Dr. Checkovich spoke about bills that are before the legislature: separate Boards for Community & Technical Colleges and Universities; building a Community College Building Fund which bond funds will come from the lottery – no cost to students.

A motion was made by Bill Lucht that a sub-committee be formed to look into the lease for Allegheny Power, Dave Blythe seconded, motion passed unanimously.

Bill Lucht moved, Maria Lorensen seconded, the meeting adjourned at 3:05 pm.

Respectfully submitted,

Marcyanna Millet
Recording Secretary