

**Blue Ridge Community and Technical College
Board of Governors Meeting**

*December 6, 2006, 12:00 noon
Berkeley County Commission Chambers*

Present: Dave Blythe, Peter Checkovich, Bill Clark, Maria Lorensen, Bill Lucht, Taylor Perry, Jim Rodgers, Jane Peters, Aaron Smith, Shirley Tolbert, Margie Ways

Absent:

Guests: Diana Bell, Lisa Dall'Olio, Tim Hafer, Trudie Holder, Christina Lundberg, Marcyanna Millet, Carol Plautz, Lisa Light, Billie Unger, Anna Mary Walsh, Kelly Wright

Call to order: Jane Peters called the meeting to order at 12:35 p.m.

Approval of Minutes: Jim Rodgers moved to accept the minutes. Margie Ways seconded, and the September meeting minutes were approved unanimously.

President's Report: Media coverage – President Checkovich distributed a handout profiling the media coverage this month which included an article about John Dean coming to the Book Faire, Faith, the two-legged therapy dog; and an October advertisement in the Mountain State booklet. He also distributed a handout from the Chancellor's office about higher education studies and a peer group study that was done about 3 years ago as part of a study from WV University. Dennis Taylor, Vice Chancellor will do more analysis when the legislature picks up. Twenty factors are used.

Workforce Development: Ann Shipway was out ill, but Dr. Checkovich mentioned about two HB 3009 grants being worked on; one with Dr. Carol Plautz for over \$100K and one for Polo Ralph Lauren for about \$58K.

Enrollment Report: Leslie See distributed a report. We have 179 admitted for the new semester already with 5 more orientation session of about 30 each to be held yet. Our goal for Spring is 1500 students.

Sandy Sponaugle from Platinum PR unveiled the new advertising campaign and passed around samples of prints and posters that will be in black and white and color in the Journal, Morgan Messenger, and Spirit of Jefferson. This should attract a great of students.

Academic Report: Dr. Billie Unger reported on the registration numbers for the four new courses and said they were doing very well. She thanked Diana Bell and the Journal for their advertisements.

She introduced Lisa Light who is the secretary of Phi Theta Kappa honor society. She explained that the criteria for admission is a 3.5 GPA and the student must maintain a 3.2 average with 12 credit hours. Even though the chapter has been in existence for about one year, they have been extremely active doing a Longerberger basket fundraiser, a toy drive at Tomahawk Elementary school, and a relay for life is scheduled for June of 2007. Rebecca Moore is the faculty advisor. They have 14 new students for a total of 47.

Christina Lundberg of the Small Business Development Center mentioned that they are doing a course for next semester on Entrepreneurship for the Business Department.

Financial Report: Trudie Holder distributed our first audit done by Deloitte and Touche and a conference call was made to Dennis Taylor who explained it page and page. Marie Lorensen questioned how the company was selected and Trudie responded that D&T has a contract with the state. Jim Rodgers inquired if our liquid funds were interest bearing and the response was to the affirmative.

This was an easy audit as it was the first one and there was no prior information with which to compare. Jane Peters commended Trudie Holder and Ed Magee for compiling the information for the audit.

Taylor Perry moved and Dave Blythe seconded the motion that the Board go into Executive Session at 1:30 pm. Marie Lorensen moved and Margie Ways seconded the motion to come out of the Executive Session at 2:20 pm.

Adjournment: Bill Clark moved, Maria Lorensen seconded, the meeting adjourned at 2:25 pm.

Respectfully submitted,

Marcyanna Millet
Recording Secretary