

**Blue Ridge Community and Technical College
Board of Governors Meeting**

*March 4, 2008, noon
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

Present: Dr. Peter Checkovich, Dave Blythe, Dr. Taylor Perry, Tina Combs, Maria Lorensen, Bill Lucht, Jane Peters, Al Britton, Teresa McCabe, Margie Ways, and Brittany Lynch.

Guests: Sandra Baker, Ronald Cook, Shana D'Aurora, Tony Early, Dr. Trudie Holder, Jillian Kessner, Craig Miller, Kerri Namolik, Dr. George Perry, Ann Price, Megan Scott, Ann Shipway, Sandra Sponaugle, Dan Steerman, Leslie See, Steve Weiss, and Dr. Kelly Wright.

Call to Order: Jane Peters, Chair, called the March 2009 meeting to order at 12:27 p.m.

Approval of February 2009 minutes: Maria Lorensen moved, Teresa McCabe seconded and the February 2009 minutes were unanimously approved.

Presidents Report:

Bill Lucht reported on the upcoming Tourism Symposium. This will be held on March 25, 2009 and an invitation was extended to the Board.

Ann Shipway explained that Rick Grandinetti is making a presentation, titled *How to Survive in This Economy*, at the Clarion, the evening prior to the Tourism Symposium.

In the Media Report:

- A write up in *The Journal* about the bus trip, organized by Bill Lucht, to view the play, "*The Heavens are Hung in Black*".
- A write up from *The Journal* about the Leadership Berkeley class trip to the Legislative Session in Charleston, West Virginia.
- Advertisements for the EDET Program open house.
- An article in *The Journal* about the *Master Chef Series*.
- An article in *The Journal* about the future plans for the local NAACP, of which Taylor Perry is a member.
- An article, in *The Journal*, about the plans of the county for the space we currently lease after we move.
- An article, in the *Herald Mail*, about the land offer.
- An article, in *The Journal*, about Jane Peters' upcoming retirement.
- An article, in *The Journal*, about the land offer.

- An article, in the *Herald Mail*, about the internship opportunities for Paralegal students in Morgan County.
- Information from the Martinsburg-Berkeley County Chamber of Commerce *The Chamber Times*, including a write-up from Teresa McCabe, and information about the Rise and Shine Breakfasts, which are sponsored by Blue Ridge Community and Technical College.
- A press release introducing new board members, Al Britton, Tina Combs, and Teresa McCabe.
- A press release about the recent accreditation of the off campus sites at Charles Town Races and Slots, Quad Graphics, and the Blue Ridge CTC Technology Center.
- An article, in the *State Journal*, about the workshop, “*Promoting Education in Homeland and Cyber Security*”, which will be held on June 12, 2009.
- An article, in the *State Journal*, about the Nursing program.

Enrollment Management/Finance Presentation Report:

Leslie See and Ann Price presented information about the revenue that Blue Ridge Community and Technical College receives and how this revenue is spent.

Finance Report:

Ann Price presented and reviewed financial statements and accompanying information. Ms. Price also presented information on the proposed tuition increase. The final decision, regarding the tuition and fee increase, will be made at the April 2009 meeting.

A change has been made to the travel policy that was presented at the February 2009 meeting. The travel policy presented follows the travel policy of the State of West Virginia and it will be voted on during the April 2009 meeting.

At a previous BOG meeting, a WVDO Grant was presented. Ms. Price presented a resolution for the board to give Bill Lucht moved, Maria Lorensen seconded and the resolution was unanimously approved.

Executive Session:

Maria Lorensen moved and Teresa McCabe seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing personnel issues and real estate, at 1:24 p.m. Motion passed unanimously.

Dave Blythe moved and Maria Lorensen seconded and the board moved out of executive session at 2:05 p.m. Motion passed unanimously.

Taylor Perry moved and Dave Blythe seconded that a 3.5 percent salary increase be implemented for FY 2010, beginning on July 1, 2009. Motion passed, with two abstentions.

Bill Lucht moved and Teresa McCabe seconded that the Presidential contract be extended. Motion passed unanimously.

Tina Combs moved and Maria Lorensen seconded that the Presidential compensation increase five percent. Motion passed unanimously.

Dave Blythe moved and Maria Lorensen seconded that the March 2009 meeting be adjourned at 2:08 p.m. Motion passed unanimously.

Respectfully submitted,

Megan Scott