

**Blue Ridge Community and Technical College  
Board of Governors Meeting**

*June 3, 2009, noon  
Blue Ridge CTC Technology Center  
5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

*Present:* Dr. Peter Checkovich, Al Britton, Tina Combs, Maria Lorensen, Bill Lucht, Brittany Lynch, Teresa McCabe, Dr. Taylor Perry, Jim Rodgers, and Margie Ways.

*Guests:* Sandra Baker, Ronald Cook, Tony Early, Dr. Trudie Holder, Wade Johnson, Jillian Kessner, Craig Miller, Dr. George Perry, Ann Price, Megan Scott, Leslie See, Dr. Ann Shipway, Ralph Shockey, Richard Snyder, Sandra Sponaugle, and Steve Weiss.

*Call to Order:* Jane Peters, Chair, called the June 2009 meeting to order at 12:29 p.m.

*Approval of the May 2009 minutes:* Teresa McCabe moved, and Tina Combs seconded and the May 2009 minutes were unanimously approved.

*Special Recognition/Awards:*

Mr. Ralph Shockey and Mr. Wade Johnson were present and the lease for the expansion at the Blue Ridge CTC Technology Center was signed.

President Checkovich presented awards to Brittany Lynch and Margie Ways to thank them for their service on the Blue Ridge CTC Board of Governors.

*President's Report:*

The YouTube video of the visit from US Secretary of Education, Arne Duncan, was viewed during the meeting.

President Checkovich spoke about the upcoming presentation by Dr. Mark Taylor. This will be sponsored by Blue Ridge CTC and the Martinsburg-Berkeley County Chamber of Commerce.

President Checkovich reviewed the following for the *In the Media Report*:

- An article from *The Herald Mail* that mentions the FY 2010 budget.
- An article from *The Journal* about the recent job fair that Target held at Blue Ridge CTC.
- An article from *The Journal* about mental health, which featured the story of a Blue Ridge CTC student.
- An article from *The New York Times* featuring Blue Ridge CTC.
- An article from *The Journal* about the article published in *The New York Times*.

- A letter from First Lady Gayle Manchin thanking President Checkovich for the successful event with the United States Secretary of Education.
- An article from *The Journal* about the commencement ceremony.
- A photo from *The Journal* from the Blue Ridge CTC Student Awards Ceremony; President Checkovich commented that this event was very successful.
- An article from *The Journal* about Chef Steve Weiss' participation at the West Virginia Wine and Arts Festival in Martinsburg.

*Nominating Committee:*

Teresa McCabe, Taylor Perry, and Jane Peters will serve on the committee to nominate officers for Academic Year 2009 – 2010.

*Meeting Dates:*

The meeting schedule for academic year 2009 – 2010 was reviewed. The proposed meeting dates are as follows:

- July 1, 2009
- August 5, 2009 (optional)
- September 2, 2009
- November 4, 2009
- December 2, 2009
- January 6, 2010
- February 3, 2010
- March 3, 2010
- April 7, 2010
- May 5, 2010
- June 2, 2010

Please note there is not a meeting scheduled in October 2009 as the Blue Ridge CTC accreditation visit will be October 5, 6, and 7, 2009.

Tina Combs moved and Maria Lorensen seconded and the proposed meeting dates were unanimously approved.

*Enrollment Report:*

Leslie See reported that the Blue Ridge CTC summer enrollment and FTE have increased. She reviewed enrollment data and stated that summer school is going very well.

The fall enrollment goal is 2,700 in headcount and the school is on target to meet this goal.

*Finance Report:*

Ann Price reported that the state mandated budget cut for Blue Ridge CTC is 2.8% and this can be absorbed.

The auditors will be visiting next week for preliminary work. The audit will take place in September 2009.

The end of the year preparations are beginning.

*Executive Session:*

Al Britton moved, and Taylor Perry seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 12:58 p.m. Motion passed unanimously.

Teresa McCabe moved, and Tina Combs seconded and the Board moved out of executive session at 1:16 p.m. Motion passed unanimously.

Al Britton moved, Margie Ways seconded that the meeting be adjourned at 1:17 p.m. Motion passed unanimously.

Respectfully submitted,

Megan Scott