

**Blue Ridge Community and Technical College
Board of Governors Meeting**

*December 2, 2009, noon
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

In attendance: David Blythe, Dr. Peter Checkovich, Tina Combs, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, and Jim Rodgers.

Guests: Sandra Baker, Ronnie Cooke, Anthony Early, Cynthia Fritsch, Dr. Trudie Holder, Kimberly Lineberg, Craig Miller, Michele Morrison, Kerri Namolik, Teresa Noll, Megan Scott, Leslie See, Dr. Ann Shipway, Sandy Sponaugle, Pam Stevens, Dr. Billie Unger, Margie Ways, and Steven Weiss.

Call to order: Maria Lorensen, Chair, called the December 2009 meeting to order at 12:29 p.m.

Approval of the November 2009 minutes: Teresa McCabe moved, and Taylor Perry seconded and the November 2009 minutes were unanimously approved.

Presidents Report: President Checkovich commended Anthony Early and Craig Miller for the recent award received by Cisco students Ryan Kief and Matthew Snyder. Cisco promoted their first post-secondary, theater-wide competition and the team from Blue Ridge Community and Technical College, consisting of Mr. Kief and Mr. Snyder, placed tenth in the theater. Participants in the theater were from the United States and Canada.

Craig Miller introduced new employee, Michelle Morrison, the Program Coordinator for the Associates of Applied Science in Cyber Security program.

President Checkovich explained that the Board Members must do six hours of training within the next 18 months. There are many options available.

President Checkovich reviewed the accreditation evaluation visit report with the Board. The report consists of three sections which are described in further detail below.

1. The assurance section was reviewed at length and it was noted that all of the accreditation criteria were met and the next comprehensive visit will be during the Academic Year of 2019-2020.
2. The advancement section, which explains the opinion of the visiting team, was reviewed at length. It was noted that the Economic and Workforce Development Division was commended in the section.
3. The federal compliance requirements section was reviewed.

Chef Steven Weiss took the Board on a tour of the new Culinary Arts facility.

Executive Session: Jane Peters moved, and Tina Combs seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 1:17 p.m. Motion passed unanimously.

Exit Executive Session: Jim Rodgers moved, Taylor Perry seconded and the board moved out of executive session at 2:00 p.m. Motion passed unanimously.

Adjournment: Taylor Perry moved and Bill Lucht seconded that the meeting be adjourned at 2:01 p.m. Motion passed unanimously.

Respectfully Submitted,

Megan Scott