

**Blue Ridge Community and Technical College**  
Board of Governors' Meeting

*February 6, 2008, 12:00 noon, Berkeley County Commission Chamber*

**Present:** Pete Checkovich, Bill Clark, Mellissa Collins, Maria Lorensen, Bill Lucht, Taylor Perry, Jane Peters, Jim Rodgers, Shirley Tolbert, Margie Ways

**Absent:** Dave Blythe

**Guests:** Sandra Baker, Trudie Holder, Lauren Hough, Craig Miller, Marcyanna Millet, Dave Perkins, Carol Plautz, Ann Price, Megan Scott, Sandy Sponaugle, Dan Steerman

**Call to Order:** Jane Peters, Chair, called the meeting to order at 12:50 p.m.

**Minutes:** Jim Rodgers moved, Bill Clark seconded, and the January 9, 2008 minutes were unanimously approved.

**President's Report:** The President shared information regarding his trip to Charleston for LOCEA. He credits our 25 % three-year graduation rate increase to our independence. The goal of a 35% rate is well within reach. Blue Ridge Community and Technical College awarded 162 certificates and 167 associate degrees and is fourth in the State. The head count shows a moderate increase mostly of in-state students.

Jim Rodgers questioned New River's increase in headcount and Dr. David Perkins, from Education Enterprises, L.L.C., explained that the newly opened Beckley campus caused this increase.

Dr. Checkovich reviewed the December, January, and February "in the media." He mentioned that the advertising campaign has helped increase enrollment.

Dr. Checkovich commended George Perry, who was invited to the North Central Association of the Higher Learning Commission in Chicago to present the institution's progress on assessment and strategic planning. George Perry, Angie Wolford, Kerri Stovich, and Kelly Wright are participating in the conference/workshop.

**Enrollment Report:** Dr. Checkovich reviewed the Enrollment Report. Blue Ridge Community and Technical College has an impressive headcount of 2057 and an FTE (full time enrollment) of 956. A headcount of 2400 for the Fall semester is achievable. Dr. Checkovich congratulated Enrollment Management and Economic & Workforce Development team members for their work in sustaining and increasing enrollment numbers.

**Financial Report:** Ann Price presented the financial report. Maria Lorensen questioned long-term liabilities. Ann said these were mostly bonds and other employment benefits such as

leave. Dr. Checkovich mentioned that the \$957,000 in grant money was a remarkable achievement. Ann said that disbursement of two grants, valued at over \$450,000, occurred in January. Dr. Checkovich said that Governor Manchin is developing the state budget and that the funding for the new building is still in the budget. Ann said that she has met with most department managers to ascertain their budget needs and requirements for the new fiscal.

Jane Peters inquired as to whether or not tuition and fees will be increasing. We will know more after the legislative session regarding our state appropriation. A tuition spreadsheet will be reviewed at the next Board meeting. According to our Compact rating, we are entitled to a 4.75% increase but 2% increase is more in line.

**Academic:** Craig Miller presented fees for the Board to review prior to voting at the next meeting. He is recommending certain IT fees be decreased from \$499 to \$299 and the fee of \$150 should be reduced to \$75. A full report will be given at the next meeting.

**Executive Session:** Taylor Perry moved, Shirley Tolbert seconded, and the Board moved into Executive Session at 1:30 p.m. Motion was unanimously approved.

Bill Clark moved, Missy Collins seconded, and the Board moved out of Executive Session. Motion was unanimously approved.

The Board of Governors' presented the following statement: The Board supports Dr. Checkovich in continuing to move forward with negotiations and a contract offer for the purchase of new property.

Mellissa Collins moved, Jane Peters seconded, and the meeting was adjourned at 2:15 p.m. Motion unanimously passed.

Respectfully submitted,

Marcyanna Millet  
Recording Secretary