

Blue Ridge Community and Technical College
Board of Governors Meeting
September 1, 2010, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Dr. Peter Checkovich, David Blythe, Al Britton, Christopher Lewis, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jim Rodgers, Richard Snyder, and Keith Unger.

Guests: Dr. Trudie Holder, Craig Miller, Teresa Noll, George Perry, Ann Price, Megan Scott, Leslie See, Ann Shipway, and Sandy Sponaugle.

Call to order: Maria Lorensen, Chair, called the September 2010 meeting to order at 12:15 p.m.

Approval of the August 2010 minutes: Bill Lucht moved, and Jim Rodgers seconded and the August 2010 minutes were unanimously approved.

Presidents Report:

President Checkovich reviewed many news articles and advertisements for his *In the Media* report.

Leslie See spoke about the College 101 program. This is a transition program for high school students and an orientation session was held last week for incoming sophomores.

President Checkovich announced that Chef Steve Weiss may be producing a 14 series show on Baking and Pastry. He also discussed Chef Steve's recent appearance on the Food Network show *Sugar Impossible*.

President Checkovich announced that there will be more testing completed on the land this week.

Finance Report: Ann Price, CFO, reviewed the financial statements and the information to submit to the auditors. The auditors will be at the College next week.

The Board discussed the state allocation and steps to take to increase it.

President Checkovich spoke with the Board about using reserve funds, if necessary, to assist with the new building costs. The Board is in support of this.

Enrollment Report: Leslie See reviewed enrollment information and reported that the goal of 1700 degree seeking students has been met. Enrollment at the College has increased 183% since fall of 2004.

Executive Session: Teresa McCabe moved, and Taylor Perry seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the

purpose of discussing real estate and personnel matters, at 12:56 p.m. Motion passed unanimously.

Exit Executive Session: Teresa McCabe moved, and Al Britton seconded, and the Board moved out of executive session at 1:17 p.m. Motion passed unanimously.

Motion Made: I, Jim Rodgers, move that the Blue Ridge Board of Governors approve a 4% salary enhancement for all full-time Blue Ridge employees of record as of July 1, 2010, to be administered in accordance with the guidelines distributed by Chancellor Skidmore on August 9, 2010. Al Britton seconded and the motion passed unanimously. Bill Lucht and Richard Snyder abstained from voting.

Adjournment: Jim Rodgers moved and Taylor Perry seconded that the meeting be adjourned at 1:20 p.m. Motion passed unanimously.

Respectfully Submitted,
Megan Scott