

Blue Ridge Community and Technical College
Board of Governors Meeting
August 11, 2010, 11:30 a.m.
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: Dr. Peter Checkovich, David Blythe, Al Britton, Christopher Lewis, Maria Lorensen, Bill Lucht, Dr. Taylor Perry, Jane Peters, Jim Rodgers, and Keith Unger.

Guests: Kenneth Barton, Beverly Born, Brett Caffarelli, Tony Early, Tynika Eubanks, Suellen Hill, Dr. Trudie Holder, Pat Hubbard, Ryan Kief, Alex Lemley, Kimberly Lineberg, Chrystal McDonald, James McDougale, Craig Miller, Marcyanna Millet, Michele Morrison, Teresa Noll, Ann Price, Alecha Sanbower Megan Scott, Leslie See, Michele Sheely, Ann Shipway, Dan Steerman, Margie Ways, and Steve Weiss.

Call to order: Maria Lorensen, Chair, called the August 2010 meeting to order at 12:10 p.m.

Approval of the July 2010 minutes: Bill Lucht moved, and Al Britton seconded and the July 2010 minutes were unanimously approved.

Presidents Report: President Checkovich introduced Christopher Lewis, the new student representative on the Board.

President Checkovich and Tony Early recognized Ryan Kief. Mr. Kief participated in the Skills USA Inter-Networking competition in 2010, which is sponsored by and run by Cisco. He placed first in the state of West Virginia and second in the nation at the competition. This garnered him with several prizes and National recognition in trade publications. Mr. Kief is a student and graduate of Blue Ridge CTC, having earned his AAS in Information Technology and a second AAS in Computer Network Engineering Technologies.

President Checkovich reviewed many news articles and advertisements for his *In the Media* report.

Al Britton spoke about the table games at Hollywood Casino at Charles Town Races. Mr. Britton explained that the games have been very successful, everyone has benefited, and revenue has increased. It was mentioned that the Hollywood Casino at Charles Town Races is the largest single tax payer in the State of West Virginia.

Finance Report: Ann Price, CFO, reported on how the budget is aligned with the strategic plan of the College. Mrs. Price also reviewed information from the budget that was submitted to the State. She explained that tuition and fees represent more than 50% of revenue and that, based on FTE, Blue Ridge CTC is the worst funded CTC in the State.

The auditors will be visiting in September 2010.

Enrollment Report: Leslie See reviewed enrollment information for the College. Enrollment is very close to the goal of 1700 students.

Executive Session: David Blythe moved, and Al Britton seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 12:44 p.m. Motion passed unanimously.

Exit Executive Session: David Blythe moved, and Taylor Perry seconded and the Board moved out of executive session at 1:21 p.m. Motion passed unanimously.

Motion Made: I, Jim Rodgers, move that the Blue Ridge Community and Technical College enter into a First Modification of that certain Purchase and Sale Agreement with Interstate Development Group, LLC, dated November 4, 2009, as set forth in the First Modification attached to this Motion.

I further move that the Board Chair, Maria Lorensen, be authorized to execute the First Modification of Purchase and Sale Agreement when it is finalized and approved by the Attorney General of West Virginia. Jane Peters seconded and the motion passed unanimously.

Adjournment: Al Britton moved and David Blythe seconded that the meeting be adjourned at 1:23 p.m. Motion passed unanimously.

Respectfully Submitted,
Megan Scott