

**Blue Ridge Community and Technical College**  
**Board of Governors Meeting**  
*July 7, 2010, 11:30 a.m.*  
*Blue Ridge CTC Technology Center*  
*5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

*In attendance:* Dr. Peter Checkovich, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jim Rodgers, Richard Snyder and Keith Unger.

*Guests:* Sandra Baker, Kenneth Barton, Mike Byers, Dr. Trudie Holder, Chrystal McDonald, James McDougle, Craig Miller, Ellen Moore, Teresa Noll, George Perry, Ann Price, Megan Scott, Leslie See, Ann Shipway, Sandy Sponaugle, and Steve Weiss.

*Call to order:* Maria Lorensen, Chair, called the July 2010 meeting to order at 12:09 p.m.

*Approval of the June 2010 minutes:* Teresa McCabe moved, and Richard Snyder seconded and the June 2010 minutes were unanimously approved.

*Election of Officers:* Teresa McCabe made a motion that Maria Lorensen serve as Chair and Tina Combs serve as Vice-chair of the Blue Ridge CTC Board of Governors. Richard Snyder seconded and the motion was unanimously approved.

*Travel Policy:* Ann Price, CFO, reviewed the changes in the travel policy in detail and reported that there have been no comments received during the thirty day comment period. Jane Peters made a motion that the travel policy changes be approved and Taylor Perry seconded and the motion was unanimously approved.

*Executive Session:* Teresa McCabe moved, and Jane Peters seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 12:20 p.m. Motion passed unanimously.

*Exit Executive Session:* Jim Rodgers moved, and Jane Peters seconded and the Board moved out of executive session at 1:27 p.m. Motion passed unanimously.

*Adjournment:* Richard Snyder moved and Keith Unger seconded that the meeting be adjourned at 1:29 p.m. Motion passed unanimously.

Respectfully Submitted,  
Megan Scott