

Blue Ridge Community and Technical College
Board of Governors Meeting
June 2, 2010 noon
Blue Ridge CTC Technology Center
5550 Winchester Avenue, Martinsburg, West Virginia, 25405

In attendance: David Blythe, Al Britton, Dr. Peter Checkovich, Tina Combs, Carla Jones, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jim Rodgers, Richard Snyder and Keith Unger.

Guests: Sandra Baker, Brett Caffarelli, Kenneth Barton, Dr. Trudie Holder, Pat Hubbard, Chrystal McDonald, Apryl McDonough, James McDougle, Craig Miller, Marcyanna Millet, Michele Moreland, Teresa Noll, Ann Price, Megan Scott, Margie Ways, and Steve Weiss.

Call to order: Maria Lorensen, Chair, called the June 2010 meeting to order at 12:03 p.m.

Approval of the May 2010 minutes: Bill Lucht moved, and Jim Rodgers seconded and the May 2010 minutes were unanimously approved.

Presidents Report:

President Checkovich thanked student representative Carla Jones for her service on the Blue Ridge CTC Board of Governors.

President Checkovich spoke about the recent student award ceremony. In addition, he reviewed many news articles and advertisements for his *In the Media* report.

Series 51:

Craig Miller presented information pertaining to Series 51 to the Board and the key points were as follows:

- Series 51 pertains to bookstore and textbook activities and is a statewide taskforce on textbook affordability.
- Mr. Miller reviewed the Federal and State guidelines relating to Series 51.
- A committee has been formed to handle this and updates will be made to the Board.

Enrollment Report:

James McDougle reviewed enrollment numbers and goals with the Board. Mr. McDougle reported that all goals will be met. In addition, student services are now centralized.

Executive Session: Tina Combs moved, and Al Britton seconded that, pursuant to Section 4 of Article 9A of Chapter 6 of the WV Code, the Board move into executive session, for the purpose of discussing real estate, at 12:29 p.m. Motion passed unanimously.

Exit Executive Session: Al Britton moved, Keith Unger seconded and the Board moved out of executive session at 12:42 p.m. Motion passed unanimously.

Meeting Dates:

The meeting schedule for academic year 2010 – 2011 was reviewed. The proposed meeting dates are as follows:

- July 7, 2010
- August 4, 2010 (optional)
- September 1, 2010
- October 6, 2010
- November 10, 2010
- December 1, 2010
- January 5, 2011 (optional)
- February 2, 2011
- March 2, 2011
- April 6, 2011
- May 4, 2011
- June 1, 2011

Teresa McCabe moved and Jim Rodgers seconded and the proposed meeting dates were unanimously approved.

Land:

Jim Rodgers made a motion the Blue Ridge Community and Technical College enter into a First Modification of that certain Purchase and Sale Agreement with Interstate Development Group, LLC dated November 4, 2009, to enable the College to purchase two lots in the Arden District of Berkeley County, West Virginia, known for tax purposes as Tax Map 5, Parcels 5 & 6 containing 3.2605 acres, these lots being adjacent to the land that the College currently has under contract with IDG. The general terms of the First Modification are set forth in the attached draft.

Jim Rodgers further moved that the Board Chair, Maria Lorensen, be authorized to execute the First Modification of Purchase and Sale Agreement when it is finalized and approved by the Attorney General of West Virginia.

David Blythe seconded and the motion passed unanimously.

Adjournment: Jim Rodgers moved and Richard Snyder seconded that the meeting be adjourned at 12:44 p.m. Motion passed unanimously.

Respectfully Submitted,
Megan Scott