

**Blue Ridge Community and Technical College**  
**Board of Governors Meeting**  
*November 10, 2010, 11:30 a.m.*  
*Blue Ridge CTC Technology Center*  
*5550 Winchester Avenue, Martinsburg, West Virginia, 25405*

*In attendance:* Al Britton, Dr. Peter Checkovich, Christopher Lewis, Maria Lorensen, Bill Lucht, Teresa McCabe, Dr. Taylor Perry, Jane Peters, Jim Rodgers, Richard Snyder, and Keith Unger.

*Guests:* Jennifer Barrett, Laura Busey, Ronnie Cook, Chrystal Minnick-Greek, Dr. Trudie Holder, Mike Lowry, Marcyanna Millet, James McDougle, Craig Miller, Teresa Noll, Dr. George Perry, Ann Price, Leslie See, Megan Scott, Dr. Ann Shipway, Sandy Sponaule, Dan Steerman, and Margie Ways.

*Call to order:* Maria Lorensen, Chair, called the November 2010 meeting to order at 12:18 p.m.

*Approval of the September 2010 and October 2010 minutes:* Teresa McCabe moved, and Bill Lucht seconded and the September 2010 and October 2010 minutes were unanimously approved.

*Change of Agenda:* President Checkovich requested that the order of the agenda be changed. The Finance Report was made prior to the President's Report.

*Finance Report:* Mike Lowry, of Deloitte and Touche, provided a detailed recap of the audit. The audit was completed in late October 2010 and the audit opinion is a clean and unqualified opinion. In addition, there are no issues of non-compliance and the College is in a strong financial standing.

*President's Report:* President Checkovich reviewed the material for his *In the Media* report.

President Checkovich announced that on December 8, 2010 there will be Board training on advocacy for the Community Colleges and the WVCTCS in Charleston, WV. The Association of Community College Trustees (ACCT), along with the Chancellor's Office, will sponsor the training. Dr. Peter Checkovich and Dr. Taylor Perry will attend and discuss the information received with the Board during a future meeting.

There was a Council meeting on October 21, 2010. John Harris presented the plan for the new building and there were some questions. The building was approved and President Checkovich will make a presentation on December 9, 2010 to address the questions asked.

*Workforce Development:* Dan Steerman presented on the Electric Distribution Engineering Technology (EDET) program. Last year there was a 100% placement rate for graduating students. Allegheny Energy will be merging with First Energy and the partnership with the College will continue.

Dan Steerman presented on the recently completed Three Phase Underground lab and he gave the Board a tour of the lab. In addition, Mr. Steerman reported that contracted training with FEMA is going well.

*Adjournment:* Jim Rodgers moved, and Richard Snyder seconded, that the meeting be adjourned at 1:15 p.m. Motion passed unanimously.

Respectfully Submitted,  
Megan Scott