



**Federal Work Study
Student Employment
Spring 2012**

Registrar's Office

The office of the Registrar is looking to hire two reliable, responsible students to work in the Registrars' office.

Duties include operating basic office equipment, filing and assisting the Registrars' office in completing other office related tasks.

Confidentiality, dependability, integrity and professionalism will be required.

The exact number of hours scheduled will be determined by the amount of eligible Federal Work Study allotment a student has.

If interested, please contact April Johnson on 304-260-4380 ext. 2116, ajohnson@blueridgectc.edu or in person in the Dunn building in room D08.