

SCHOOL OF BUSINESS & INFORMATION TECHNOLOGY

EQUIPMENT REQUEST

Date of Request: _____

Borrower: _____ Program: _____

Email: _____ Phone: _____

Please give a brief description of what the equipment will be used for:

Dates Needed:

From _____ / _____ / _____ To _____ / _____ / _____

(MM) (DD) (YYYY) (MM) (DD) (YYYY)

Pick-up & Return Information:

Pick-up Date _____ / _____ / _____ Pick-up Time _____ : _____ AM PM

(MM) (DD) (YYYY) (Circle one)

Return Date _____ / _____ / _____ Return Time _____ : _____ AM PM

(MM) (DD) (YYYY) (Circle one)

